

Pittsburgh Curling Club Board Meeting Minutes

9/14/2009

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Andy Banfield, Dan Bliss, Steve Buffington, Michelle Crown, Amanda Marchitelli, Marie Rose, Keith Scott, Fiona Shearer
MEMBERS ABSENT	Rich Ashford, Amy Hannan, Jen Poeschl
OBSERVERS	Craig Ultsch
CALLED TO ORDER	7:30 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION	
	<ul style="list-style-type: none"> • Public minutes <ul style="list-style-type: none"> ○ List topics minus all the details. ○ Email votes – put after the minutes; list topic, motion, and result of vote.
CONCLUSIONS	
	<ul style="list-style-type: none"> • Motion to approve the full version August 2009 Board Meeting minutes: Scott/Bliss – carried unanimously.

MEMBER COMMENTS

DISCUSSION	
	None.
CONCLUSIONS	

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION	
	<ul style="list-style-type: none"> • Auditor Research <ul style="list-style-type: none"> ○ Researched and contacted several firms. ○ Review firms as a committee to determine recommendation to the Board.
CONCLUSIONS	

FINANCIAL**KEITH SCOTT**

DISCUSSION	
<ul style="list-style-type: none"> • Club is solvent. • End of Year statements <ul style="list-style-type: none"> ○ Almost completed. ○ Will file electronically. ○ Commonwealth of PA annual registration • Accounts Payable - \$500.00 • Received invoice from McCarter Transportation for Rochester trip (2010 Rochester Friendly) – due in December (same rate as last year). 	
CONCLUSIONS	
<ul style="list-style-type: none"> • Motion to pay invoices: Rose/Buffington – carried unanimously. 	

ICE OPERATIONS & EQUIPMENT**RICH ASHFORD**

DISCUSSION	
<ul style="list-style-type: none"> • Ice Prep Class <ul style="list-style-type: none"> ○ To be held on 10/3/2009 – one hour prior to receiving the ice. ○ A room is needed for classroom instruction. ○ Rich Ashford & Jim Meyer will use information from Ice Tech class. ○ On-ice instruction will also be provided. 	
CONCLUSIONS	

JUNIOR PROGRAM**KEITH SCOTT**

DISCUSSION	
<ul style="list-style-type: none"> • Junior Playdowns <ul style="list-style-type: none"> ○ Sandra McMakin sent an email looking to make a junior boys team to play in bonspiels and playdowns. She is looking for 2 PCC male juniors. • Ian Webb is willing to help with the Junior Program for the 2009-2010 season. 	
CONCLUSIONS	

TRAINING

KEITH SCOTT

DISCUSSION

None.

CONCLUSIONS

FUNDRAISING

DAN BLISS
AMANDA MARCHITELLI

DISCUSSION

- Rock Handle Program
 - Will draw 1st raffle on 10/03/2009 at Meet Your Team Night.
 - Raffle only the remaining skips and lead rocks.
- Fundraising Ideas
 - Christmas cards
 - Designed by PCC members.
 - Discuss with AlphaGraphics about printing the cards.
- Banners
 - Contact Charlie Brown's Airport Parking.
 - Contact Bledsoe Brace.
 - Buca di Beppo – check should be in the mail
- Restaurant Fundraising
 - Hoss's – after holidays
 - Cici's
 - Pizza Hut
 - Bob Evans
 - Buca di Beppo (last weekend in February or first weekend in March)
 - Boston Market
 - Max 'n Erma's (Monday through Thursday)

CONCLUSIONS

OUTREACH

FIONA SHEARER

DISCUSSION

- Learn To Curls
 - September 19 & 26 sessions are sold out.
 - More instructors are needed.
 - December 19 nearly sold out.
 - 180 people waiting for ice time.
- Membership numbers – need to evaluate how many members we have as of 10/3/2009.
- Groups
 - Tickets 4 Kids on 12/19/2009
 - HOPE network a possibility
- Girl Scouts Advertisement
 - Received letter asking for advertisement – too expensive.
- OPACG
 - Board Representative
 - Explain role to team.
 - Help people adjust.
 - On ice presence for first few weeks.
 - Olympic Open Houses
 - Rename “open house” because there will be a fee to participate.
 - Look at cost effective advertising
 - Host “media day” week before first open house.
 - Working on a budget.

CONCLUSIONS

PRO SHOP

BRIAN STUART

DISCUSSION

- Goldline
 - Emailed membership asking for orders.
 - U.S. warehouse not ready – Kenny Thomson will fill the orders from his inventory.
 - Will receive club pricing.

CONCLUSIONS

LOGO SHOP**MICHELLE CROWN****DISCUSSION**

- Sales Tax
 - All sales from January 2007 through August 2009 were reviewed.
 - Compiled sales tax figures for all taxable items that were sold. (report at end of minutes)
 - Look at setting prices to include tax for 2009-2010 season.
- Will contact vendor to verify items and prices for the upcoming season and update catalog.

CONCLUSIONS**EVENTS****MARIE ROSE****DISCUSSION**

- Mayfield Friendly
 - Mayfield contacted - nothing firm at this time.
- Rochester Friendly – April 10, 2010
- Tropicurl 2010
 - Hotel sponsorship discussion

CONCLUSIONS**MEMBERSHIP****AMY HANNAN
BRIAN STUART****DISCUSSION**

- 92 members (97 at this point last year)
- 7 new curlers (14 at this point last year)

CONCLUSIONS**SCHEDULING****STEVE BUFFINGTON****DISCUSSION**

- Mini handbooks were handed out.

CONCLUSIONS

LEAGUES**ANDY BANFIELD****DISCUSSION**

- Begin looking at membership list to form teams.

CONCLUSIONS**FACILITIES****ANDY BANFIELD****DISCUSSION**

- Building Committee meeting on 9/21/2009.
- Put the drawings and floor plans up on the glass each week.

CONCLUSIONS**OMBUDSMEN & DOCUMENTS****JEN POESCHL****DISCUSSION**

None.

CONCLUSIONS**TROPICURL****ALL****DISCUSSION**

None.

CONCLUSIONS**PRESIDENT'S REPORT****ANDY BANFIELD****DISCUSSION**

None.

CONCLUSIONS

MEETING ADJOURNED	Motion to adjourn: Rose/Stuart – carried unanimously.
NEXT BOARD MEETING	Monday, October 12, 2009 at 7:30 P.M. – RMU Hat Trick Club

EMAIL VOTES

ALL

DISCUSSION	
None.	
CONCLUSIONS	