

# Pittsburgh Curling Club Board Meeting Minutes

11/9/2009

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

<b>MEMBERS PRESENT</b>	Andy Banfield, Dan Bliss, Michelle Crown, Amy Hannan, Amanda Marchitelli, Jen Poeschl, Marie Rose
<b>MEMBERS ABSENT</b>	Rich Ashford, Steve Buffington, Keith Scott, Fiona Shearer, Brian Stuart
<b>OBSERVERS</b>	Al Tarkka
<b>CALLED TO ORDER</b>	7:35 P.M.

## Agenda topics

### APPROVAL OF PREVIOUS MINUTES

<b>DISCUSSION</b>		
No changes to the previous meeting minutes.		
<b>CONCLUSIONS</b>		
<ul style="list-style-type: none"> <li>Motion to approve the full and public versions of the October 2009 Board Meeting minutes: Bliss/Marchitelli – carried unanimously.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

### MEMBER COMMENTS

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>Glad to see the Board meeting minutes on the website.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## BOARD ANNOUNCEMENTS

## BOARD MEMBERS

DISCUSSION		
<ul style="list-style-type: none"> <li>• The Board received resignation letter from Board Member Fiona Shearer.                             <ul style="list-style-type: none"> <li>○ The Board accepts the resignation with sadness and would like to thank Fiona and Andrew for all their hard work and dedication to the club and wishes them well with the move back to Canada.</li> </ul> </li> <li>• Board Election                             <ul style="list-style-type: none"> <li>○ Board members voted and accepted nominee Al Tarkka as the new Board Member serving until the Annual Meeting.</li> </ul> </li> <li>• Auditor Recommendation                             <ul style="list-style-type: none"> <li>○ The Auditor Recommendation Committee has reviewed references for Terry Collier and Associates and recommends the firm to be the club's auditor.</li> </ul> </li> </ul>		
CONCLUSIONS		
<ul style="list-style-type: none"> <li>• Motion to accept Fiona Shearer's resignation: Poeschl/Crown – carried unanimously.</li> <li>• Motion to approve Terry Collier and Associates as the official auditor of the Pittsburgh Curling Club: Rose/Tarkka – carried unanimously.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## FINANCIAL

## KEITH SCOTT

DISCUSSION		
<ul style="list-style-type: none"> <li>• No report available.</li> <li>• Accounts Payable                             <ul style="list-style-type: none"> <li>○ \$15.42</li> <li>○ McCarter Transportation deposit for 2010 Rochester Friendly trip</li> </ul> </li> </ul>		
CONCLUSIONS		
<ul style="list-style-type: none"> <li>• Motion to pay invoice: Rose/Poeschl – carried unanimously.</li> <li>• Motion to pay McCarter Transportation deposit: Hannan/Poeschl – carried unanimously. (Separate motion due to discussion after first motion to pay other invoice.)</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**ICE OPERATIONS & EQUIPMENT****RICH ASHFORD**

<b>DISCUSSION</b>		
No report.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**JUNIOR PROGRAM****KEITH SCOTT**

<b>DISCUSSION</b>		
No report.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**TRAINING****KEITH SCOTT**

<b>DISCUSSION</b>		
No report.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

# FUNDRAISING

**DAN BLISS  
AMANDA MARCHITELLI**

## DISCUSSION

- Bill Peskoff will be sending Peskoff Challenge funds soon.
- Charlie Brown Airport
  - Sponsorship money has been received and banner is now displayed during league nights.
- Max 'n Erma's Night
  - Final totals not known at this time.
- Restaurant Fundraising
  - Waiting until after the holidays to work with additional restaurants.
- Create standard letter for sponsorship and a thank you letter to together to send to sponsors.
- Highmark was contacted and will send sponsorship information.

## CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**OUTREACH****DAN BLISS**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Learn To Curls <ul style="list-style-type: none"> <li>○ December 19 is full.</li> <li>○ Learn to Curl II <ul style="list-style-type: none"> <li>▪ Session on 11/14/2009 will be rescheduled at a later date and time.</li> </ul> </li> </ul> </li> <li>• Team Building Group <ul style="list-style-type: none"> <li>○ December 4 – 3 hours</li> <li>○ 120 people</li> <li>○ Manpower is needed.</li> <li>○ Determine how to accommodate 120 people.</li> </ul> </li> <li>• Olympic Preparedness and Club Growth (OPACG) <ul style="list-style-type: none"> <li>○ Review overall budget and line items.</li> </ul> </li> </ul>		
<b>CONCLUSIONS</b>		
<ul style="list-style-type: none"> <li>• Motion to approve \$1,770.00 for the OPACG budget: Poeschl/Bliss – carried unanimously.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**PRO SHOP****BRIAN STUART**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Goldline trailer will be at the club on 11/21/2009.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**LOGO SHOP****MICHELLE CROWN**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Orders for apparel items are being taken until 11/21/2009.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**EVENTS****MARIE ROSE**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• December <ul style="list-style-type: none"> <li>◦ Friends &amp; Family Night (12/26)</li> </ul> </li> <li>• Conflict with the Rochester Friendly and Planfield's Bonsquiel <ul style="list-style-type: none"> <li>◦ Rochester Friendly moved to 4/3/2009.</li> </ul> </li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**MEMBERSHIP****AMY HANNAN  
BRIAN STUART**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• 110 members</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**SCHEDULING****STEVE BUFFINGTON**

<b>DISCUSSION</b>		
No report.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**LEAGUES****ANDY BANFIELD**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Encourage sparing to improve curlers' games.</li> <li>• Shadow skip teams.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**FACILITIES****ANDY BANFIELD**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Discussions with RMU continue about the batting cage property.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**OMBUDSMEN & DOCUMENTS****JEN POESCHL**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>Working on procedures and guidelines for future Nomination Committees to replace a Board Member.</li> <li>Attended 2 grant writing courses.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**TROPICURL****ALL**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>Hotel sponsorship <ul style="list-style-type: none"> <li>After discussion the Board decided on Holiday Inn as the official hotel for Tropicurl 2010.</li> </ul> </li> <li>Determine a night in January for Tropicurl Night in the warm room.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**PRESIDENT'S REPORT****ANDY BANFIELD**

<b>DISCUSSION</b>		
No report.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>MEETING ADJOURNED</b>	Motion to adjourn: Rose/Marchitelli – carried unanimously.
<b>NEXT BOARD MEETING</b>	Monday, December 14, 2009 at 7:30 P.M. – RMU Hat Trick Club