

Pittsburgh Curling Club Annual Meeting Minutes

3/24/2010

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Rich Ashford, Andy Banfield, Dan Bliss, Steve Buffington, Michelle Crown, Amy Hannan, Amanda Marchitelli, Jen Poeschl, Marie Rose, Keith Scott, Brian Stuart, Al Tarkka
MEMBERS ABSENT	
OBSERVERS	Jen Artz, Kate Gigliotti-Gordon, Paul Hannan, Jack Hoffman, Len Jarabeck, Chip Kelsch, Beth Lehman, James Mills, Art Peternel, Mac Purvis, Frank Sottile, Ann Ultsch, Craig Ultsch, Ian Webb, Lynn Wilde
CALLED TO ORDER	7:38 P.M.

Agenda topics

CALL TO ORDER

ANDY BANFIELD

DISCUSSION		
	<ul style="list-style-type: none"> Meeting called to order. Explanation and format of the annual meeting given to all present. There will be no April Board meeting. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	No changes to the previous meeting minutes.	
CONCLUSIONS		
	<ul style="list-style-type: none"> Motion to approve the full and public versions of the March 2010 Board Meeting minutes: Rose/Bliss – carried unanimously. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
<p>Andy Banfield</p> <ul style="list-style-type: none"> • Thanks to all for coming to the meeting – great turnout this year. <p>Marie Rose</p> <ul style="list-style-type: none"> • Small Games of Chance license <ul style="list-style-type: none"> ○ Application was completed and mailed. ○ Neville Township has to pass a resolution verifying the club is a 501(c)3 organization and eligible before the club receives a license. <p>Al Tarkka</p> <ul style="list-style-type: none"> • Special thanks to the Board for all the hard work throughout the year. <ul style="list-style-type: none"> ○ Andy Banfield would like to thank Al for stepping in when the Board needed to fill a position due to a vacancy. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

KEITH SCOTT

DISCUSSION		
<ul style="list-style-type: none"> • Yearly Report <ul style="list-style-type: none"> ○ Club is solvent. ○ Added a money market account this year. ○ Financial statements <ul style="list-style-type: none"> ▪ Did not receive statements from the auditor in time for the meeting. • Accounts Payable – \$2,043.09 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to pay invoices: Crown/Ashford – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION

- Yearly report
 - Thanks to everyone who has helped the ice crew every week.
 - Equipment
 - Several new equipment items:
 - Rolling broom box
 - Shelf units that are placed on the ice for coats, drinks, etc.
 - Ramp for wheelchairs
 - Club brooms
 - Numerous brooms are in bad shape.
 - Covers have holes and are very dirty.
 - Difficult to replace heads due to different brands of brooms.
 - Cost from Goldline is \$10.00 per head, but would only be able to fix some of the brooms.
 - Testing fabrics to see if repairs can be done in-house.
 - Stones
 - When stones were purchased, the club was told maintenance would not need to be done on the running surfaces/edges. This is now not to be true and maintenance should have been done all along.
 - Need to perform maintenance (sanding the running edges) on the rocks.
 - Look at purchasing a sanding jig.
 - Cage has been fixed and the chain is tighter.
 - Ice Crew training
 - New session in Fall 2010
- Equipment needed
 - Water heater for pebble tank
 - Discussion tabled until next Board meeting.
 - Sanding jig for stones
 - Discussion tabled until next Board meeting.
- Rock Replacement
 - A yellow rock from Sheet A was removed from the rock cage sometime between 2/20/10 and 2/25/10 and has not been located. The club's current insurance does not include contents. The USCA & GNCC does not cover the loss.
 - Rock replacement options:
 - Replace a single stone. Thompsons: \$250-400 + shipping. Their stock is currently buried in snow and cannot give us a firm price until the snow melts.
 - Replace a pair of stones –another stone has a significant chip.

- Replace entire set with blue Trefor set. \$5800 CDN but can apply a \$100 per stone trade-in credit bringing actual total to \$4300 (PCC has only 15 stones). Shipping estimates for the new set sent to PCC is \$250-\$300. Hold the old set and use the crating from the new set to pack them up and send to the next client. That client would pay shipping.
- Concerns
 - Purchasing an entire set of stones sends the wrong message to past and potential future donors.
 - Limited amount of curling stones available to clubs.
 - Price of rocks may increase.
 - Storage and any associated costs to hold/transport the rocks if moved offsite.
- Fundraising options to cover costs
 - Open house
 - Learn to Curl sessions
 - Ice available in April and May
 - Would take numerous sessions to cover the cost.

CONCLUSIONS

- Motion to purchase two rocks for approximately \$800.00 + shipping: Rose/Crown:
 - Ashford: NO
 - Banfield: NO
 - Bliss: YES
 - Buffington: NO
 - Crown: YES
 - Hannan: YES
 - Marchitelli: NO
 - Poeschl: YES
 - Rose: YES
 - Scott: YES
 - Stuart: NO
 - Tarkka: NO
 - YES Votes: 6
 - NO Votes: 6
 - Vote is tied and tabled
- Motion to purchase entire set of rocks for approximately \$4,800.00 (includes shipping and trade-in value): Ashford/Tarkka
 - Motion to amend the original motion by Ashford/Tarkka:
 - Motion to purchase entire set of rocks for approximately \$4,800.00 (includes shipping and trade-in value) setting aside proceeds from Learn to Curl and Team Building events until the set of stones are paid off: Buffington/Bliss
 - Ashford: YES
 - Banfield: NO
 - Bliss: YES

- Buffington: YES
- Crown: NO
- Hannan: NO
- Marchitelli: YES
- Poeschl: NO
- Rose: NO
- Scott: YES
- Stuart: YES
- Tarkka: YES

- YES Votes: 7
- NO Votes: 5

- Motion carries.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING & JUNIOR PROGRAM

KEITH SCOTT

DISCUSSION		
<ul style="list-style-type: none"> • Yearly report <ul style="list-style-type: none"> ○ Level 1 Instructors <ul style="list-style-type: none"> ▪ Level 1 instructor course held in August. <ul style="list-style-type: none"> • Classroom component has been completed. • On-ice instruction is needed to complete certification. (Problems with the ice at time of course force the cancellation of the on-ice portion of the course.) ▪ Certification renewals are coming up. ▪ Instructor refresher is needed. ○ Junior program <ul style="list-style-type: none"> ▪ Cape Cod Camp (July 2009) <ul style="list-style-type: none"> • Natalie & Michael Burchesky attended and made great strides in their curling activities. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING

**DAN BLISS
AMANDA MARCHITELLI**

DISCUSSION		
<ul style="list-style-type: none"> • Yearly report <ul style="list-style-type: none"> ○ Buy a Rock Program <ul style="list-style-type: none"> ▪ 4 rocks sold this year ▪ Ruffled first rock – won by Jim Meyer ○ Max 'n Erma's Fun Night <ul style="list-style-type: none"> ▪ \$130.00 raised ○ Other fundraising ideas for the upcoming season <ul style="list-style-type: none"> ▪ Recycling program (cell phones, printer cartridges, etc.) ▪ Restaurants ▪ Sponsorships 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DAN BLISS

DISCUSSION		
<ul style="list-style-type: none"> • Yearly report <ul style="list-style-type: none"> ○ 1,432 people received a curling lesson through: <ul style="list-style-type: none"> ▪ Learn to Curl sessions ▪ Corporate Team Building sessions ▪ Olympic Open Houses ▪ Mini Leagues ○ 66 instructors/helpers throughout the season <ul style="list-style-type: none"> ▪ 577 man hours ○ Donated 20 slots to the Tix 4 Kids organization. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRO SHOP**BRIAN STUART**

DISCUSSION		
<ul style="list-style-type: none"> • Yearly report <ul style="list-style-type: none"> ○ Pro Shop only carries slider and grippers due to limited storage space. ○ There is an agreement with Goldline for members to purchase items with no shipping costs. ○ Total Pro Shop sales for the year: \$192.46 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LOGO SHOP**MICHELLE CROWN**

DISCUSSION		
<ul style="list-style-type: none"> • Yearly Report <ul style="list-style-type: none"> ○ Total Sales April 2009 – March 2010 <ul style="list-style-type: none"> ▪ Revenue: \$6,137.50 ▪ Expenses: \$2,713.00 ▪ Profit: \$3,424.50 ○ Open houses <ul style="list-style-type: none"> ▪ \$550.00 worth of merchandise was sold during the open houses. ▪ Some of the old inventory was cleared out. ○ Mini-Leagues <ul style="list-style-type: none"> ▪ Logo Shop will be open during the April mini-leagues. ○ Tropicurl 2010 <ul style="list-style-type: none"> ▪ Logo Shop will be open during Tropicurl with limited items. ○ 2010-2011 <ul style="list-style-type: none"> ▪ I will be stepping down as Logo Shop Manager. I will be available to help with sales during league nights, but need someone to take over the administrative duties of the Logo Shop. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION		
<ul style="list-style-type: none"> • Yearly report <ul style="list-style-type: none"> ○ April 2009 <ul style="list-style-type: none"> ▪ Rochester Friendly ▪ Learn to Curl sessions ○ May 2009 <ul style="list-style-type: none"> ▪ Venture Outdoors ▪ Learn to Curl sessions ○ June 2009 <ul style="list-style-type: none"> ▪ Tropicurl preparations ○ July 2009 <ul style="list-style-type: none"> ▪ Tropicurl ○ August 2009 <ul style="list-style-type: none"> ▪ Learn to Curl sessions ○ September 2009 <ul style="list-style-type: none"> ▪ Learn to Curl sessions ○ October 2009 <ul style="list-style-type: none"> ▪ Leagues started ○ November 2009 <ul style="list-style-type: none"> ▪ Goldline visit ○ December 2009 <ul style="list-style-type: none"> ▪ Friends & Family Night ○ January 2010 <ul style="list-style-type: none"> ▪ Tropicurl night (Tropiganza) ○ February 2010 <ul style="list-style-type: none"> ▪ Mayfiend Friendly ▪ Olympic Open Houses ○ March 2010 <ul style="list-style-type: none"> ▪ Playoffs ▪ Steelspiel ▪ Annual meeting ○ Miscellaneous <ul style="list-style-type: none"> ▪ Held Level 1 Instructors course ▪ Team Building events ▪ PCC represented at the annual GNCC Meeting in Nashua, NH ▪ Several members attended a wheelchair clinic ▪ Peskoff Challenge netted \$5,000.00 for the club ▪ June 2010 – Arena Club Championship bonspiel (one team will be going) 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

**AMY HANNAN
BRIAN STUART**

DISCUSSION		
<ul style="list-style-type: none"> • Yearly Report <ul style="list-style-type: none"> ○ Responsible for Member Registrations <ul style="list-style-type: none"> ▪ 116 paid members for the 2009-2010 season. ▪ Anticipate 120 members for 2010-2011 season. ▪ 20-30 new members needed each year due to attrition. ○ Responsible for Tropicurl Registrations <ul style="list-style-type: none"> ▪ Close to 40 teams. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SCHEDULING

STEVE BUFFINGTON

DISCUSSION		
<ul style="list-style-type: none"> • Yearly report <ul style="list-style-type: none"> ○ Scheduler duties <ul style="list-style-type: none"> ▪ Works with Drawmaster, Outreach Coordinator, skips and membership. ▪ Takes attendance each week. ▪ Line up and assign spares. ○ 2009-2010 season <ul style="list-style-type: none"> ▪ 26 teams ▪ 7 of 11 permanent spares participated during the season ▪ 182 matches ▪ 23 playoff matches ▪ 3 games could not be held due to scheduling conflicts ▪ 1 league night canceled due to weather <ul style="list-style-type: none"> • Thanks to the membership for their responsiveness in rescheduling the matches. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES

ANDY BANFIELD

DISCUSSION		
<ul style="list-style-type: none">• Yearly Report<ul style="list-style-type: none">○ Ladder league<ul style="list-style-type: none">▪ 26 teams▪ Competition on all rungs was very good.▪ Shadow skipping helped the new curlers and should continue this in the future.▪ Proposed changes to the ladder league<ul style="list-style-type: none">• Work on ways to control the amount of large movement from division to division.○ Olympic Mini-Leagues<ul style="list-style-type: none">▪ The mini-leagues will begin on April 11 and run by Dan Bliss and Michelle Crown.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FACILITIES

ANDY BANFIELD

DISCUSSION		
<ul style="list-style-type: none">• Yearly report<ul style="list-style-type: none">○ Building Committee has been divided into 3 separate, autonomous divisions.<ul style="list-style-type: none">▪ Financial – chaired by Brian Stuart▪ Land & Existing Buildings – chaired by Steve Buffington▪ Facilities & Layout – chaired by Andy Banfield▪ The division chairs will report to Andy Banfield who will pass on information and requests to the Board.▪ The divisions were created to streamline time and resources.▪ The divisions will select their own members to assure a good working environment.○ RMU land option<ul style="list-style-type: none">▪ RMU has nixed the concept of a low cost lease on the property.▪ The option is not dead, however the club's financial model will not work without the low cost lease.○ Going back to the original stance that no option is off the table.		
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN & DOCUMENTS

JEN POESCHL

DISCUSSION		
<ul style="list-style-type: none"> • Yearly report <ul style="list-style-type: none"> ○ Explanation of duties <ul style="list-style-type: none"> ▪ Researches items that come up for question (legal items, bylaws, 501(c)3, etc.) 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL

ALL

DISCUSSION		
<ul style="list-style-type: none"> • Event Award Pins <ul style="list-style-type: none"> ○ New event award pins need to be ordered. 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to order 3 year's worth of Tropicurl Event Award Pins at a cost of \$892.00 plus shipping: Rose/Ashford – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION
<p>Questions/Comments from members in attendance:</p> <p>Paul Hannan</p> <ul style="list-style-type: none"> • Question/Comment: Does the Logo Shop Manager have to be a Board Member? <ul style="list-style-type: none"> ○ Response: No, but the Manager would report to a Board Member who would then update the Board. <p>Beth Lehman</p> <ul style="list-style-type: none"> • Question/Comment: Aunt would be willing to help the club with grants. Who should she talk to? <ul style="list-style-type: none"> ○ Response: Brian Stuart

- Question/Comment: (In regard to the old broom heads issue) Would scotch guard work?
 - Response: No, it would wear off and leave a residue.

Art Peternel

- Question/Comment: Is there annual Treasurer’s report and look at projections for next year? Also suggests budgeting for equipment, repairs, etc.
 - Response: The auditors have all the information right now. July’s Board meeting will have the end of year reports.
- Question/Comment: Is the \$114,000.00 in the account for the building fund only or everything?
 - Response: Everything we have in both our bank accounts.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

BOARD OF DIRECTORS ELECTIONS

NOMINATION COMMITTEE

DISCUSSION

- Meeting was turned over to the Nomination Committee.
- Nomination Committee – Steve Buffington, Amy Hannan, Marie Rose, Brian Stuart
- Explanation of election, voting, and nomination process.
- Introduction of Board Nominees
 - Thanks to each candidate and those that were asked.
 - 4 Director Seats are up for election.
 - Nominees:
 - Jen Artz
 - Rich Ashford (incumbent)
 - Kari Carbone
 - Michelle Crown (incumbent)
 - Daphne Curtis
 - Kate Gigliotti-Gordon
 - James Mills
 - Jen Poeschl (incumbent)
 - Additional nominations from the floor were solicited.
 - No additional nominations were provided by the floor.
 - Brief comments were made by each nominee.
- Ballots
 - Ballots were distributed to eligible members.
 - Ballots were collected and tallied by the Nomination Committee.

- Announcement of election results
 - Board Members elected:
 - Rich Ashford
 - Michelle Crown
 - Daphne Curtis
 - Jen Poeschl

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CONCLUSIONS

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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Poeschl/Bliss – carried unanimously.
NEXT BOARD MEETING	Monday, May 10, 2010 at 7:30 P.M. – RMU Hat Trick Club

EMAIL VOTES ALL

DISCUSSION
<ul style="list-style-type: none"> • Email sent to Board members on 04-08-2010 by Michelle Crown to vote on the purchase of new club t-shirts.

CONCLUSIONS
<ul style="list-style-type: none"> • Motion to approve \$500.00 for the purchase of new club t-shirts: Crown <ul style="list-style-type: none"> ○ YES votes: Ashford, Banfield, Bliss, Buffington, Crown, Curtis, Hannan, Marchitelli, Poeschl, Rose, Scott, Stuart ○ NO votes: None ○ ABSTAIN votes: None ○ NO RESPONSE: None ○ Motion carried.