

# Pittsburgh Curling Club Board Meeting Minutes

9-13-2010

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

<b>MEMBERS PRESENT</b>	Dan Bliss, Steve Buffington, Michelle Crown, Daphne Curtis, Amy Hannan, Amanda Marchitelli, Marie Rose, Keith Scott, Brian Stuart
<b>MEMBERS ABSENT</b>	Rich Ashford, Andy Banfield, Jen Poeschl
<b>OBSERVERS</b>	Len Jarabeck, Ian Webb
<b>CALLED TO ORDER</b>	7:30 P.M.

## Agenda topics

### APPROVAL OF PREVIOUS MINUTES

<b>DISCUSSION</b>	
	<ul style="list-style-type: none"><li>• Correction to the May 2010 and June 2010 Board Meeting Minutes<ul style="list-style-type: none"><li>○ In the Membership report for both sets of minutes, it says that the Board set the 2010-2011 membership fees at the April Board meeting which was incorrect. There was no April Board meeting. The membership fees were set at the March 8, 2010 Board meeting.</li><li>○ Both sets of minutes were updated to reflect the correct Board meeting and sent to Marie Rose to update the copies on the website.</li></ul></li></ul>
<b>CONCLUSIONS</b>	
	<ul style="list-style-type: none"><li>• Motion to approve the full and public versions of the August 2010 Board Meeting minutes: Crown/Bliss – carried unanimously.</li><li>• Motion to approve the correction to the May 2010 and June 2010 Board Meeting minutes: Stuart/Rose – carried unanimously.</li></ul>

### APPROVAL OF CONSENT AGENDA

<b>DISCUSSION</b>	
	<ul style="list-style-type: none"><li>• Correction to the League report.<ul style="list-style-type: none"><li>○ Page 5, 3<sup>rd</sup> paragraph (or 2<sup>nd</sup> sub-bullet point), 1<sup>st</sup> sentence.<ul style="list-style-type: none"><li>▪ Remove "2 for a tie".</li></ul></li></ul></li></ul>
<b>CONCLUSIONS</b>	
	<ul style="list-style-type: none"><li>• Motion to approve the consent agenda with the correction for the September Board meeting: Crown/Stuart – carried unanimously.</li></ul>

## MEMBER COMMENTS

<b>DISCUSSION</b>	
None.	
<b>CONCLUSIONS</b>	

## BOARD ANNOUNCEMENTS

## BOARD MEMBERS

<b>DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• Bylaw Amendment             <ul style="list-style-type: none"> <li>○ Description of the proposed amendment to the bylaw was read:                 <p style="margin-left: 40px;">Article IV, Section 1, Class 3 (Limited Membership)</p> <p style="margin-left: 40px;">Proposed Amendment:</p> <p style="margin-left: 40px;">(C) Social Members are those such as spouses, parents, partners, family and friends of regular members or those of the general public who are enthusiastic for the sport of curling that wish to participate in club activities. They are only permitted to curl at events designated by the Board of Directors.</p> <p style="margin-left: 40px;">The signed petition can be found at the end of the August 2010 Board Meeting minutes, located under the About Us section on the PCC website.</p> </li> <li>○ Call for motion and subsequent vote.                 <ul style="list-style-type: none"> <li>▪ Motion made and carried unanimously.</li> <li>▪ Proxy votes were taken.</li> <li>▪ Board members and membership votes were taken.</li> <li>▪ Vote was unanimous.</li> </ul> </li> </ul> </li> <li>• Social Member fee             <ul style="list-style-type: none"> <li>○ Discussion on setting the Social Member fee.</li> <li>○ The fee will be \$10.00</li> </ul> </li> </ul>	
<b>CONCLUSIONS</b>	
<ul style="list-style-type: none"> <li>• Motion to accept the proposed bylaw amendment (Social Member class) as submitted by the petition: Rose/Scott – carried unanimously.</li> <li>• Motion to set the Social Member fee at \$10.00: Bliss/Curtis – carried unanimously.</li> </ul>	

**FINANCIAL****KEITH SCOTT**

<b>DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• Club is solvent.</li> <li>• Accounts Payable: <ul style="list-style-type: none"> <li>○ Remaining balance for Tropicurl 2009 DJ services.</li> </ul> </li> <li>• Auditors <ul style="list-style-type: none"> <li>○ Met with the auditors and the preliminary work for the next audit is done.</li> </ul> </li> <li>• 2010-2011 Budgets <ul style="list-style-type: none"> <li>○ Reviewing the budget estimates that have been submitted. Any questions/comments will be sent to the Committee Chairs for further clarification.</li> <li>○ Committee chairs to send Keith their estimated budget.</li> <li>○ Still reviewing accounts and will send out appropriate reports to the Committee Chairs for review.</li> </ul> </li> <li>• Learn To Curl Revenues for Rock Purchase <ul style="list-style-type: none"> <li>○ April 2010 through September 2010 <ul style="list-style-type: none"> <li>▪ To date the club is ¾ towards the goal.</li> </ul> </li> </ul> </li> </ul>	
<b>CONCLUSIONS</b>	
<ul style="list-style-type: none"> <li>• Motion to approve payment of remaining balance for Tropicurl 2009 DJ services: Marchitelli/Bliss – carried unanimously.</li> </ul>	

**ICE OPERATIONS & EQUIPMENT****RICH ASHFORD**

<b>DISCUSSION</b>	
None.	
<b>CONCLUSIONS</b>	

**JUNIOR PROGRAM****KEITH SCOTT**

<b>DISCUSSION</b>	
None.	
<b>CONCLUSIONS</b>	

**TRAINING****KEITH SCOTT**

<b>DISCUSSION</b>
<ul style="list-style-type: none"> <li>• Skills Camp <ul style="list-style-type: none"> <li>○ September 24, 2010 at 9:15 P.M.</li> </ul> </li> </ul>
<b>CONCLUSIONS</b>

**FUNDRAISING****AMANDA MARCHITELLI**

<b>DISCUSSION</b>
None.
<b>CONCLUSIONS</b>

**OUTREACH****DAN BLISS**

<b>DISCUSSION</b>
<ul style="list-style-type: none"> <li>• September Learn to Curl Sessions <ul style="list-style-type: none"> <li>○ 9/10/2010 and 9/17/2010 <ul style="list-style-type: none"> <li>▪ Both sessions are sold out.</li> </ul> </li> </ul> </li> <li>• Corporate Learn to Curl Requests <ul style="list-style-type: none"> <li>○ A group that wanted a date in September was unable to settle on a date and time, so the event was canceled.</li> <li>○ Several other groups have inquired about holding private events this season. None of the discussions are at the point where they're ready to pick dates yet.</li> </ul> </li> <li>• 2010-2011 Learn to Curl Sessions <ul style="list-style-type: none"> <li>○ January 8<sup>th</sup> and February 26<sup>th</sup> will be available for large LTCs (assuming the same number of sheets is allocated for LTCs as last season).</li> <li>○ There are already a substantial number of people waiting for new dates to be announced, including two groups of 40.</li> <li>○ As the schedule permits, will try to schedule small LTC groups on open ice throughout the year.</li> </ul> </li> <li>• Friday Ice in 2011 <ul style="list-style-type: none"> <li>○ RMU was contacted about the Friday dates after the last board meeting, but the dates were already booked.</li> </ul> </li> </ul>
<b>CONCLUSIONS</b>

**PRO SHOP****BRIAN STUART****DISCUSSION**

- No sales.
- Ordered 40 club brooms and 6 brooms for the Pro Shop from Goldline as outlined in the email vote of 09/01/2010. Goldline assures me that they will be here along with the slider and gripper order the week of 09/13/2010.

**CONCLUSIONS****LOGO SHOP****JEN POESCHL****DISCUSSION**

- No sales.
- Curing rock name tags (submitted by Marie Rose)
  - Looking for another company to order name tags. The company the club worked with before is no longer making name tags.

**CONCLUSIONS****EVENTS****MARIE ROSE****DISCUSSION**

- Rochester Friendly
  - Date: April 2, 2011
- Friends and Family Night
  - Date to be determined.

**CONCLUSIONS****MEMBERSHIP****AMY HANNAN  
BRIAN STUART****DISCUSSION**

- 2010-2011 Membership
  - Sent out another email blast to everyone who hasn't joined. Over 2023 people were emailed in this blast. This was the third and final email blast.
  - 93 members
    - 12 spares
    - 81 full time
    - Several people have expressed interest, but have not sent in the registration form.

- September 2009 there were 92 members.
- Membership Survey
  - 2 surveys presented for discussion (each one with different questions)
  - Instead of sending survey out, send emails on an individual basis to gauge interest in joining as a member.

**CONCLUSIONS**

**SCHEDULING**

**STEVE BUFFINGTON**

**DISCUSSION**

- Handbooks
  - Handbooks have been updated and printed.
  - Daphne Curtis will put them together and distribute on Meet Your Team Night.
- Board Representatives
  - Daphne Curtis will assign Board Representatives for each team once the teams have been finalized.
- Assistant Scheduler
  - Each draw an assistant scheduler will be needed to take attendance, pull teams together, and assign spares.
  - You will not be asked to assist if you are playing the upcoming draw or the draw after your match.

**CONCLUSIONS**

**LEAGUES**

**STEVE BUFFINGTON**

**DISCUSSION**

- The league schedule, ladder league and time assignment scenarios were discussed.
  - Due to the number of teams that would have to play the late matches in the "40 teams" scenario, it is suggested that the club cut off the number of teams to 38.
  - Play clock options were discussed.

**CONCLUSIONS**

- Motion to change the 2010-2011 membership information on the registration form and website to read that the club will accept up to 38 teams: Crown/Curtis – carried unanimously.

**FACILITIES****ANDY BANFIELD**

<b>DISCUSSION</b>
<ul style="list-style-type: none"> <li>No word from the RIDC representative. Will follow up.</li> <li>The Land and Existing Structures and the Facilities arms of the Building committee should not need budgets. The Financial arm may require monies for copying, application fees, notary fees, etc. Suggesting a budget of \$1,000 for Grant Applications.</li> </ul>
<b>CONCLUSIONS</b>

**OMBUDSMEN****JEN POESCHL**

<b>DISCUSSION</b>
None.
<b>CONCLUSIONS</b>

**DOCUMENTS****DAPHNE CURTIS**

<b>DISCUSSION</b>
None.
<b>CONCLUSIONS</b>

**TROPICURL****ALL**

<b>DISCUSSION</b>
None.
<b>CONCLUSIONS</b>

**PUBLIC RELATIONS****MICHELLE CROWN**

<b>DISCUSSION</b>
<ul style="list-style-type: none"> <li>Goal is to have the official PCC Facebook page up and running by the start of the season.</li> </ul>
<b>CONCLUSIONS</b>

**WEBSITE****MARIE ROSE**

<b>DISCUSSION</b>
<ul style="list-style-type: none"> <li>• Website Upgrade <ul style="list-style-type: none"> <li>○ Finalizing upgrade switchover.</li> </ul> </li> </ul>

**PRESIDENT'S REPORT****ANDY BANFIELD**

<b>DISCUSSION</b>
Nothing to report.
<b>CONCLUSIONS</b>

<b>MEETING ADJOURNED</b>	Motion to adjourn: Rose/Bliss – carried unanimously.
<b>NEXT BOARD MEETING</b>	Monday, October 11, 2010 at 7:30 P.M. – Hat Trick Club

**EMAIL VOTES****ALL**

<b>DISCUSSION</b>
<ul style="list-style-type: none"> <li>• Email sent to Board members on 09-01-2010 by Brian Stuart to vote on replacing club brooms and the Pro Shop budget.</li> </ul>
<b>CONCLUSIONS</b>
<ul style="list-style-type: none"> <li>• Motion to approve \$1,058.00 for the purchase and shipment of 40 club brooms: Stuart <ul style="list-style-type: none"> <li>○ YES votes: Ashford, Banfield, Bliss, Buffington, Crown, Curtis, Hannan, Marchitelli, Rose, Scott, Stuart</li> <li>○ NO votes: None</li> <li>○ ABSTAIN votes: None</li> <li>○ NO RESPONSE: Poeschl</li> <li>○ Motion carried.</li> </ul> </li> <li>• Motion to approve \$500.00 for the purchase and shipment of 6 brooms (to stock and sell to membership): Stuart <ul style="list-style-type: none"> <li>○ YES votes: Ashford, Banfield, Bliss, Buffington, Crown, Curtis, Hannan, Marchitelli, Rose, Scott, Stuart</li> <li>○ NO votes: None</li> <li>○ ABSTAIN votes: None</li> <li>○ NO RESPONSE: Poeschl</li> <li>○ Motion carried.</li> </ul> </li> </ul>