

# Pittsburgh Curling Club Board Meeting Minutes

2/14/2011

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

<b>MEMBERS PRESENT</b>	Jen Artz, Andy Banfield, Steve Buffington, Michelle Crown, Amy Hannan, Jen Poeschl, Daphne Roberts, Marie Rose, Brian Stuart,
<b>MEMBERS ABSENT</b>	Rich Ashford, Dan Bliss, Amanda Marchitelli
<b>OBSERVERS</b>	None
<b>CALLED TO ORDER</b>	7:35 P.M.

## Agenda topics

### APPROVAL OF PREVIOUS MINUTES

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<ul style="list-style-type: none"> <li>Motion to approve the full and public versions of the January 2011 Board Meeting minutes: Rose/Stuart – carried unanimously.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

### APPROVAL OF CONSENT AGENDA

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<ul style="list-style-type: none"> <li>Motion to approve the consent agenda for February Board meeting: Rose/Buffington – carried unanimously.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

### MEMBER COMMENTS

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## BOARD ANNOUNCEMENTS

## BOARD MEMBERS

DISCUSSION		
<p>Steelspiel Awards</p> <ul style="list-style-type: none"> <li>• Junior Curler of the Year <ul style="list-style-type: none"> <li>○ Reviewed the list of eligible juniors/youths.</li> <li>○ Junior Curler of the Year was selected.</li> </ul> </li> <li>• Best New Curler of Year <ul style="list-style-type: none"> <li>○ Steve Burchesky will handle this award.</li> <li>○ Steve will need a list of eligible new curlers and the email addresses of all the skips and Board members.</li> </ul> </li> <li>• Curler of the Year <ul style="list-style-type: none"> <li>○ A committee and committee chair is needed to solicit nominees from the membership and to decide the final winner.</li> <li>○ It has been decided that the previous year's winner will be the committee chair and form the committee for the following year. <ul style="list-style-type: none"> <li>▪ Dan Bliss won the 2009-2010 award therefore he is now the committee chair for the 2010-2011 award.</li> </ul> </li> </ul> </li> </ul> <p>Upcoming Board meetings:</p> <ul style="list-style-type: none"> <li>• March 14, 2011 – Regular Board meeting</li> <li>• March 30, 2011 – Annual meeting</li> <li>• There will be no Board meeting in April.</li> </ul>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Membership to send Steve Burchesky list of eligible new curlers and email addresses of all the skips and Board members.</p>	<p>Amy Hannan Brian Stuart</p>	<p>ASAP</p>

## FINANCIAL

## DAPHNE ROBERTS

DISCUSSION		
<ul style="list-style-type: none"> <li>• Finances <ul style="list-style-type: none"> <li>○ Club is solvent.</li> <li>○ Accounts payable: \$3,421.25</li> </ul> </li> <li>• Audit <ul style="list-style-type: none"> <li>○ Audit is complete.</li> <li>○ The club is in good standing.</li> </ul> </li> </ul>		

<ul style="list-style-type: none"> <li>• Budgets <ul style="list-style-type: none"> <li>◦ Reviewed revised budget handout.</li> </ul> </li> </ul>		
<b>CONCLUSIONS</b>		
<ul style="list-style-type: none"> <li>• Motion to pay invoices: Crown/Poeschl – carried unanimously.</li> <li>• Motion to pay remaining balance to Terry Collier and Associates for the audit report: Roberts/Hannan – carried unanimously.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ICE OPERATIONS & EQUIPMENT**

**RICH ASHFORD**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Purchase a Club drill (from Steve Buffington) <ul style="list-style-type: none"> <li>◦ Looked at costs for a new club drill <ul style="list-style-type: none"> <li>▪ 18 volt, 2 batteries, 1 charger.</li> </ul> </li> <li>◦ Looked at costs for a 25 foot extension cord.</li> </ul> </li> </ul>		
<b>CONCLUSIONS</b>		
<ul style="list-style-type: none"> <li>• Motion to approve \$100.00 for the purchase of a new drill and extension cord: Buffington/Poeschl – carried unanimously.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**JUNIOR PROGRAM**

**TBD**

<b>DISCUSSION</b>		
No report submitted.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**TRAINING**

**TBD**

<b>DISCUSSION</b>		
None.		

<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## FUNDRAISING

**AMANDA MARCHITELLI**

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## OUTREACH

**DAN BLISS**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Learn to Curl Sessions <ul style="list-style-type: none"> <li>○ 1/8/2011 <ul style="list-style-type: none"> <li>▪ Full session with excellent instructor turn out.</li> <li>▪ Donated 20 spots to the Hope Network, though only 13 people from the group attended.</li> <li>▪ Gained five new members from the group.</li> </ul> </li> <li>○ 1/22/2011 <ul style="list-style-type: none"> <li>▪ 16 people attended. One person joined the club the following week.</li> </ul> </li> <li>○ 2/5/2011 <ul style="list-style-type: none"> <li>▪ 10 people attended.</li> </ul> </li> <li>○ 2/26/2011 <ul style="list-style-type: none"> <li>▪ All 80 spots for the last large class of the season have been reserved.</li> </ul> </li> <li>○ Corporate Learn to Curl Sessions <ul style="list-style-type: none"> <li>▪ Several groups have contacted me since the first of the year, but none have panned out. Everyone is enthusiastic, but most groups are looking for days or times that we can't accommodate due to the ice availability constraints with the arena.</li> <li>▪ VisitPittsburgh contacted me again recently, so an event with them this spring is possible.</li> </ul> </li> </ul> </li> <li>• Mini Leagues <ul style="list-style-type: none"> <li>○ Looking at putting together a spring mini league ass a way to continue growing our membership. Quite a few of our new members this season started in last spring's league.</li> </ul> </li> </ul>		

<ul style="list-style-type: none"> <li>• PayPal Account <ul style="list-style-type: none"> <li>○ Reviewed PayPal proposal.</li> <li>○ Set up a separate bank account to handle transactions.</li> <li>○ Look into setting the club up to accept credit cards.</li> </ul> </li> </ul>		
<b>CONCLUSIONS</b>		
<ul style="list-style-type: none"> <li>• Motion to open a standard PayPal account and a corresponding and separate bank account: Crown/Stuart – carried unanimously.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## PRO SHOP

**BRIAN STUART**

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## LOGO SHOP

**JEN POESCHL**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• The logo shop donated items to the SteelSpiel for Door Prizes. Tropicurl pin sets (prior years), 2010 remaining Tropicurl t-shirts, remaining t-shirts from mini leagues, one ball cap. The t-shirts are random sizes that are left.</li> <li>• 2011 Tropicurl Shirts have been ordered in short sleeve and long sleeve. 79 shirts were ordered. Sizes Small, Medium, Large, X-Large and 2X-Large shirts will be stocked by the logo shop. If the shirts sell well, a reorder will be considered if necessary after Steelspiel. I am also considering a pre-order to registered out of town teams, but will evaluate that after Steelspiel, based upon what shirts/sizes are remaining. T-shirts are \$22 for short sleeve and \$25 for long sleeve. Shirts should be available this week.</li> <li>• Logo shop will also have Tropicurl 2011 cowbells for sale for \$5.</li> <li>• Embroidered clothing order was placed and should be ready this week or early next week.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**EVENTS****MARIE ROSE**

DISCUSSION		
<ul style="list-style-type: none"> <li>• Steelspiel (3/19/2011)               <ul style="list-style-type: none"> <li>○ Working out details for the land curling.</li> <li>○ VFD is looking into repairing the chair lift since we will not be using the upper hall where the wheelchair ramp is located.</li> </ul> </li> <li>• Rochester Friendly (4/2/2011)               <ul style="list-style-type: none"> <li>○ 31 curlers signed up. There's one slot remaining.</li> </ul> </li> <li>• Venture Outdoors (5/21/2011)               <ul style="list-style-type: none"> <li>○ Cost: \$150.00</li> <li>○ Donation: Item from the Logo shop for their raffle.</li> <li>○ Volunteers will be needed since Steve &amp; I cannot attend this year.</li> </ul> </li> </ul>		
CONCLUSIONS		
<ul style="list-style-type: none"> <li>• Motion to approve \$150.00 for the Venture Outdoors event: Poeschl/Hannan – carried unanimously.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**MEMBERSHIP****AMY HANNAN  
BRIAN STUART**

DISCUSSION		
<ul style="list-style-type: none"> <li>• We are at 118 members.</li> <li>• We gained 5 new juniors from Seton La-Salle and three adult members.</li> </ul>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**SCHEDULING****STEVE BUFFINGTON**

DISCUSSION
<ul style="list-style-type: none"> <li>• Not much to say here beyond the League Report</li> <li>• We did pick up a replacement team for Team Polosky and slotted them into the D division. They are 5 High School kids and are doing great with attendance and enthusiasm.</li> </ul>

- It was a big help getting them signed up so I don't need to field spares as an opponent for those games.

**CONCLUSIONS**

**ACTION ITEMS**

**PERSON RESPONSIBLE**

**DEADLINE**

**LEAGUES**

**STEVE BUFFINGTON**

**DISCUSSION**

- The 3rd league rotation is well under way. Once again we have had requests for many matches to be rescheduled. Right now, it looks like we can fit them all in with the open sheets on Feb 16 and makeup night Feb 26th.
- We will again have all teams throw "skips rocks" as a contingency for the 4th tie-breaker.
- As a reminder, the rotation tie-breakers are:
  1. Standings in the rotation
  2. Head to head for the "tied" team(s)
  3. Head to head against the top team in the division (then the 2nd team and so, on)
  4. Skips rocks as noted above
- Teams will rotate a final time to set the brackets and seeding for the play offs. The playoff format, is now posted on the web.

**CONCLUSIONS**

**ACTION ITEMS**

**PERSON RESPONSIBLE**

**DEADLINE**

**FACILITIES**

**ANDY BANFIELD**

**DISCUSSION**

- Tentatively set February 24, 2011 as kickoff meeting for BUILDING COMMITTEE – PHASE 2. Meeting location and time has yet to be determined.
- Clubs donating equipment that our club may be interested in.
  - Look into whether these items are in good condition and if we could benefit from the donations.

**CONCLUSIONS**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**OMBUDSMEN**

**JEN POESCHL**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**DOCUMENTS**

**DAPHNE ROBERTS**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**TROPICURL**

**ALL**

DISCUSSION
<p>Andy Banfield &amp; Steve Buffington:</p> <p><i>Background:</i></p> <p><i>At the Jan 31st Tropicurl planning meeting a suggestion was made that the ice crew be granted a complementary entry into the tournament in recognition of the hard work they put in to prepare quality curling ice. It was noted on Jan 31st that several issues arise with this suggestion and that it should be discussed at the Board Meeting.</i></p> <p>At the Board meeting, the above background was provided and it was noted that our out of town ice support crews have gotten this recognition for their help at past Tropicurls. The topic was then opened for discussion:</p> <p>It was noted that many club members work long hours for Tropicurl both at the event and in the weeks prior to the event. Several complementary teams would be needed to accommodate all deserving volunteers.</p> <p>It was also noted that as a 501(c)(3), members in general, and specifically members of the Board of Directors cannot benefit personally from the activities of the Club. It's against the Law.</p>



No motion was forthcoming from this discussion.

Next, the board discussed what we should do for 2011 Tropicurl:

- Ice equipment and ice crew assistance (2011)
  - For each of the Tropicurl events the club has hosted (2006-2010), we have relied on other clubs for ice equipment (nipper and competition measure bar) and for assistance with ice setup and maintenance during the event.
  - With the experience of the last five years and the people who have been trained or have assisted with ice setup, we are now able to be self-sufficient.
  - Prices for purchasing a nipper and competition measure bar have been researched, however shipping costs are still being determined. Final costs should be ready for the March Board meeting.
  - It is the Board's understanding that Don Baird (Plainfield Curling Club) was approached to again assist with the 2011 Tropicurl event. Andy will check with Don as to whether he was planning on bringing his equipment. If he is not bringing equipment, he can assist us with our new equipment as we make the transition into handling the ice ourselves.
  - In the past, the club has provided free registration for the person(s) (up to 4 people or 1 team) and the complimentary hotel room (if provided to the club) in exchange for assistance with the ice.
  - It was decided that for this year, and in years to come, that the Board as a whole will be in charge of any complimentary items relating to Tropicurl and its operation.

Amy Hannan:

- We are at 25 teams registered, and that one of those teams is a "new" team - the other 24 are returning teams from last year

Food for the Ice Crew during setup

- There has been a request for food for Ice Crew members during the ice setup for Tropicurl.
  - Andy Banfield and Jen Poeschl have graciously offered to donate food.

Web Streaming Presentation – James Mills

- Club member James Mills presented his proposal "Tropicurl Web Streaming".
  - Cost would only be volunteer time to help with the equipment and broadcast.
  - Board feels this is a great opportunity.
  - The next step is to do data gathering to go over all the options to make the web streaming work.
  - James and his team will keep the Board posted.

## CONCLUSIONS

- Motion to offer Don Baird (from Plainfield Curling Club) a free entry fee (one-quarter of a team registration fee) and the complimentary hotel room for the 2011 Tropicurl bonspiel: Crown/Stuart – carried unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## PUBLIC RELATIONS

**MICHELLE CROWN**

DISCUSSION		
<ul style="list-style-type: none"> <li>Will begin composing a PR release for Tropicurl 2011.</li> <li>Will go over list of media contacts to send Tropicurl PR release.</li> </ul>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## WEBSITE

**MARIE ROSE**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## PRESIDENT'S REPORT

**ANDY BANFIELD**

DISCUSSION		
<ul style="list-style-type: none"> <li>The nominating committee for the elections to be held next month should begin discussions soon. This year's committee will be composed of those scheduled to rotate off of the board next year which is Dan Bliss, Amanda Marchitelli, and I. There will be 5 spots up for election this year as Jen Artz's spot automatically becomes available as she was completing a previous elected member's term. I hope that all Board Members whose terms are expiring will remain on the Board.</li> </ul>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

<b>MEETING ADJOURNED</b>	Motion to adjourn: Poeschl/Crown – carried unanimously.
<b>NEXT BOARD MEETING</b>	Monday, March 14, 2011 at 7:30 P.M. – Hat Trick Club

**EMAIL VOTES****ALL**

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>