

# Pittsburgh Curling Club Board Meeting Minutes

1/9/2012

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

<b>MEMBERS PRESENT</b>	Andy Banfield, Dan Bliss, Steve Buffington, Michelle Crown, Daphne Roberts, Marie Rose, Brian Stuart, Jacki Temple
<b>MEMBERS ABSENT</b>	Rich Ashford, Amy Hannan, Amanda Marchitelli, Jen Poeschl
<b>OBSERVERS</b>	None.
<b>CALLED TO ORDER</b>	7:45 P.M.

## Agenda topics

### APPROVAL OF PREVIOUS MINUTES

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<ul style="list-style-type: none"> <li>Motion to approve the full and public versions of the November 2011 Board Meeting minutes: Bliss/Temple – carried unanimously.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

### APPROVAL OF CONSENT AGENDA

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>President's Report               <ul style="list-style-type: none"> <li>Short discussion on handling the GNCC emails about invitation only bonspiels.</li> </ul> </li> <li>Events               <ul style="list-style-type: none"> <li>OHPACA – additional thanks</li> </ul> </li> </ul> <p>All items discussed are reflected in the President's Report and Events section below.</p>		
<b>CONCLUSIONS</b>		
<ul style="list-style-type: none"> <li>Motion to approve the consent agenda for the January Board meeting: Stuart/Temple – carried unanimously.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## MEMBER COMMENTS

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## BOARD ANNOUNCEMENTS

## BOARD MEMBERS

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Nominating Committee for the 2012 Annual Meeting Elections               <ul style="list-style-type: none"> <li>○ Michelle Crown, Jen Poeschl, and Daphne Roberts have been asked to serve on the Nomination Committee for the upcoming elections to be held during the annual meeting.</li> </ul> </li>   <li>• Small Games of Chance License               <ul style="list-style-type: none"> <li>○ PCC Member James Mills will be attending the Neville Township council meeting in January to obtain the proclamation needed for the application.</li> <li>○ Application with appropriate document and a \$100.00 fee will need to be sent to the Allegheny County Treasure.</li> <li>○ An email vote may be needed to pay for the application fee.</li> </ul> </li>   <li>• PCC Bylaws               <ul style="list-style-type: none"> <li>○ Reviewed current proposed bylaw changes.</li> <li>○ Before the proposed changes are voted upon, a special meeting will be held for all members to discuss.                   <ul style="list-style-type: none"> <li>▪ Special Bylaw Discussion Meeting: January 18, 2012 – Hat Trick Club</li> </ul> </li> </ul> </li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**FINANCIAL**

**DAPHNE ROBERTS**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Finances               <ul style="list-style-type: none"> <li>○ Club is solvent.</li> <li>○ Accounts payable: \$1,046.00</li> <li>○ Accounts Receivable: \$1,027.00</li> </ul> </li> <li>• Other items               <ul style="list-style-type: none"> <li>○ The annual audit report is ready to be signed.</li> <li>○ Continuing to look into investment options.</li> </ul> </li> </ul>		
<b>CONCLUSIONS</b>		
<ul style="list-style-type: none"> <li>• Motion to join the United States Women's Curling Association (USWCA): Rose/Banfield – carried unanimously.</li> <li>• Motion to pay invoices: Temple/Banfield – carried unanimously.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Investment Options <ul style="list-style-type: none"> <li>• Scan application information and send to Board Members for review.</li> <li>• Review application information.</li> </ul>	Daphne Roberts  All Board Members	

**ICE OPERATIONS & EQUIPMENT**

**JIM MEYER**

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**JUNIOR PROGRAM**

**TBD**

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**TRAINING**

**TBD**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**FUNDRAISING**

**AMANDA MARCHITELLI**

DISCUSSION		
<ul style="list-style-type: none"> <li>Board reviewed summary handouts on fundraising ideas. A Small Games of Chance License would be needed which the Board is pursuing.</li> </ul>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**OUTREACH**

**DAN BLISS**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**PRO SHOP****BRIAN STUART**

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**LOGO SHOP****JEN POESCHL**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• OHPACA tee shirts ordered and picked up. They will be sold for \$20 a shirt to help defray costs of OHPACA event.</li> <li>• Discussed Tropicurl tee shirts with vendor, hoping to place order so it can be picked up early February and start selling. Will do pre-order again with t-shirts and pins.</li> <li>• December logo shop sales \$100.00</li> <li>• 10-Year Pin Sales for December \$50.00 there are a few outstanding orders in the mail at the PO Box. Pins will now cost \$15.</li> <li>• 40 are accounted for and sold, there should be 3 additional orders in the PO Box that I know of.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**EVENTS****MARIE ROSE**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• OHPACA <ul style="list-style-type: none"> <li>○ Behind the scenes included a request for a flood on Thursday prior to the event to help with leveling the ice.</li> <li>○ Significant scrambling by Dan to attempt to fill the event.</li> <li>○ The logo shop designing event shirts to make up for a potential shortfall in the overall budget (Jen and Frank Sottile).</li> <li>○ Marie scoping electrical limitations, making bar arrangements and preparing food.</li> </ul> </li> </ul>		

- Additional thanks:
  - Many thanks to the volunteers who helped behind the scenes that made this event a success.
- Tropiganza Night
  - Should set a date for this warm room event.
- Steelspiel
  - Nothing new to report. Just a reminder that it's booked for the upstairs room at the VFW on Saturday, March 17. For the past 2 years we've had "land curling" events during the banquet with no actual real ice event.
- Rochester Friendly
  - The bus rate has gone up \$350.00 from previous years.
  - Discussed rates for event.
  - Advertise signups first week of February.

**CONCLUSIONS**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**MEMBERSHIP**

**AMY HANNAN  
BRIAN STUART**

**DISCUSSION**

- As of January 9<sup>th</sup> we have 101 members (15 of those are new members as we just acquired our newest member on December 8th).
- Have had some excellent Learn to Curl participants and some have expressed interest in returning.
- Brian is looking into advertising in hopes of attracting new members.
- Waivers
  - The PCC waiver was updated and will be put into use as soon as possible.

**CONCLUSIONS**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**SCHEDULING****STEVE BUFFINGTON**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Wristband update: We are just about ahead for the season.</li> <li>• An introductory strategy session is planned for Jan 21st. The target audience is all teams and players (not just skips) with less than 5 years of experience, but it will be open to anyone. No wristbands are required.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**LEAGUES****STEVE BUFFINGTON**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• It's crunch time.</li> <li>• Every year, the teams really focus and start to play better in the 3rd rotation. Attendance improves and the need for spares usually drops off.</li> <li>• We have a five week rotation and February 25th for makeup night. The D division will have a six week rotation to even up the number of times each team plays the team of spares.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**FACILITIES****ANDY BANFIELD**

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**OMBUDSMEN****JEN POESCHL**

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**DOCUMENTS****DAPHNE ROBERTS**

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**TROPICURL****ALL**

<b>DISCUSSION</b>
<p>Amy Hannan:</p> <ul style="list-style-type: none"> <li>▪ The information for creating the registration form and flyer is ready, but now waiting on a jpg. version of the Tropicurl logo.</li> <li>▪ Brian has updated the Tropicurl page on the website and will fill in the hotel information and registration page when completed.</li> <li>▪ Hope to have the website and team emails sent out by the middle of January.</li> </ul> <p>Marie Rose:</p> <ul style="list-style-type: none"> <li>• Tropicurl <ul style="list-style-type: none"> <li>○ First meeting is set for Jan 30. Amanda has booked the private room at the bowling alley.</li> <li>○ Jacki Temple has completed the logo design.</li> </ul> </li> </ul>





- Amy and Brian are working on registrations as we speak.
- Some website updates are in place.
- Hotel
  - Discussed hotel sponsorship bids.
  - The Board agrees to stay with the Holiday Inn.

**CONCLUSIONS**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**PUBLIC RELATIONS**

**MICHELLE CROWN**

**DISCUSSION**

None.

**CONCLUSIONS**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**WEBSITE****MARIE ROSE**

<b>DISCUSSION</b>		
None.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**PRESIDENT'S REPORT****STEVE BUFFINGTON**

<b>DISCUSSION</b>		
<b><u>Gordon International update:</u></b>		
Apparently, we will not get an invitation to the Gordon International this year. We should be in the rotation again for next time. I have contacted the six members who indicated an interest in attending and let them know the current status.		
<b><u>Other Bonspiels:</u></b>		
Jacki and I have been getting numerous emails from the GNCC (and sometimes from the USCA) with bonspiel registrations. In some cases, when I go to that club's website, it appears like this is an "invitation only" spiel because there is not a registration form available from the site. Should we be making this information available to the membership?		
<ul style="list-style-type: none"> <li>• Discussion results: Leave it up to the membership to go to the GNCC website and view bonspiel invitations.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>MEETING ADJOURNED</b>	Motion to adjourn: Crown/Stuart – carried unanimously.
<b>NEXT BOARD MEETING</b>	February 13, 2012 at 7:30 P.M. – Hat Trick Club

**EMAIL VOTES****ALL**

<b>DISCUSSION</b>	
<ul style="list-style-type: none"> <li>• 01-17-2012 <ul style="list-style-type: none"> <li>○ Email sent to Board Members by Steve Buffington, calling for a motion and subsequent vote to approve the payment of \$100.00 to the Allegheny County Treasurer for the Small Games of Chance License.</li> </ul> </li> </ul>	

- 02-01-2012
  - Email sent to Board Members by Jen Poeschl to approve the payment of \$976.00 for the 2012 Tropicurl T-shirts.

**CONCLUSIONS**

- Motion to approve the \$100.00 payment to John K Weinstein, Allegheny County Treasurer, for the small games of chance license: Temple
  - YES votes: Banfield, Bliss, Crown, Hannan, Marchitelli, Poeschl, Roberts, Rose, Stuart, Temple
  - NO votes: None
  - ABSTAIN votes: None
  - DID NOT VOTE: Ashford
  - Motion carried.
  
- Motion to pay \$976.00 for the Tropicurl t-shirts (\$400 to Jennifer Poeschl and \$576.00 to All Ads Up): Poeschl
  - YES votes: Banfield, Bliss, Crown, Hannan, Poeschl, Roberts, Rose, Stuart, Temple
  - NO votes: None
  - ABSTAIN votes: None
  - DID NOT VOTE: Ashford, Marchitelli
  - Motion carried.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE