



PITTSBURGH CURLING CLUB BYLAWS

ARTICLE I Name

Section 1 This club shall be called the "Pittsburgh Curling Club".

ARTICLE II Purpose

Section 1 The following are the purposes for which this organization has been organized: to teach, develop, promote and encourage the sport of Curling; to develop youth and adult programs that lead to local, national and international competition; to coordinate and develop interscholastic competition; and to teach the sport to youth organizations as well as to interested adults by creating public awareness and appreciation for the sport.

ARTICLE III Location

Section 1 The principal office of the Club is to be located in the Pittsburgh, PA metropolitan statistical area.

ARTICLE IV Membership Classifications

Section 1 Membership in the Pittsburgh Curling Club shall be open to all who wish to join, participate in, enjoy, teach or watch the sport of Curling. Membership shall be divided into voting and non-voting classes. Voting classes shall consist of Resident Members. Non-voting memberships include the classes of Honorary and Limited Memberships.

Classes of membership shall be unrelated to race, religion, sex or other exclusionary practices. All age requirements are as of June 30th of the preceding year consistent with United States Curling Association rules.

Voting (Resident) members shall be entitled to vote at any general meeting of the Club. The privileges and obligations of membership for members of record of all classes may be further defined by the Board of Directors. The current classes of membership are as follows:

Class 1 Honorary Membership shall consist of those persons proposed and approved by unanimous vote of the Board of Directors.



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- Class 2 Resident Membership shall consist of all members in good standing and limited to:
- (a) Adult Members are those who are twenty-one (21) to fifty-nine (59) years of age.
 - (b) Senior Members are those of the age of sixty (60) and over.
- Class 3 Limited Membership shall consist of the following classifications. All have the privilege of participating in Club events as regulated by the Board of Directors.
- (a) Youth Members are those who are under fifteen (15) years of age and have demonstrated a basic understanding of the sport of curling and proper sport etiquette.
 - (b) Junior Members are those who are fifteen (15) to twenty (20) years of age.
 - (c) Social Members are those such as spouses, parents, partners, family and friends of regular members or those of the general public who are enthusiastic for the sport of curling and wish to participate in club activities. Social members are only permitted to curl at events designated by the Board of Directors.

ARTICLE V Membership

- Section 1 All applications for membership shall include the appropriate membership fee and be in writing.
- Section 2 All member dues and fees shall be paid according to a schedule of amounts and due dates as established annually; or at other times by the Board of Directors.
- Section 3 The Board of Directors shall determine the limit on the number of members of the Club in each classification.
- Section 4 Every right and all interests of each member in the estate, property and privileges of the Club shall cease upon termination of his/her membership or death.
- Section 5 Resignation shall be in writing to the Club and may be accepted by the Board of Directors provided the member resigning has discharged all his/her Club dues and obligations. Members may be considered as having resigned if dues and other fees have not been paid by the deadline established by the Board of Directors.



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- Section 6 In case a member shall be guilty of any violation of the bylaws, policies or rules, or in case his/her conduct may endanger, or tend to endanger the welfare, interest or character of the Club, the Board of Directors, by a 2/3 majority vote at a regular or special meeting, may censor, suspend, or may expel the offending member.
- Section 7 Before any such expulsion of a member shall be enforced, the affected member shall be provided written notice of the offense and pending expulsion. The affected member shall have twenty (20) days from the date of the notice to appeal for a hearing before the Board of Directors at the next regular Board meeting.
- Section 8 Non-members may be authorized by the Board of Directors to curl at special events or training programs.

ARTICLE VI Dues, Fees and Charges

- Section 1 The dues, fees and charges for all classifications of Membership shall be approved by a 2/3 majority vote of the Board of Directors.

ARTICLE VII Board of Directors

- Section 1 A Board of Directors, consisting of twelve (12) members, shall manage the business of the organization.
- Section 2 The Directors shall be elected at the Annual Meeting of the membership and shall take office immediately following the election. The Directors shall serve for a three (3) year term. To be eligible for the Board of Directors, a member must be a Resident Member in good standing at the time of the election and throughout the term of office.
- Section 3 In case a vacancy shall occur in the Board of Directors, such vacancy shall be filled by a vote of the Board of Directors, with that Director serving only until the next annual meeting.
- Section 4 The Board of Directors shall have the control and management of the buildings, property, affairs and business of the organization.



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- Section 5 Meetings of the Board of Directors shall be held at such times and places as determined by the Board. The Board of Directors may make such rules and regulations covering its meetings as may be necessary at its discretion. The Board shall meet a minimum of ten (10) times per year and shall have its annual meeting immediately following the annual membership meeting. The Board shall elect the Officers at its annual meeting.
- Section 6 At each meeting of the Board of Directors, the President, or in the absence of the President, the Vice President shall preside as the chairperson, or in the absence of such officers, a chairperson chosen by a majority of the directors present at such meeting shall preside.
- Section 7 A simple majority of the total number of Directors shall constitute a quorum.
- Section 8 Each Director shall have one vote, where applicable, and no vote can be cast by proxy.
- Section 9 Any Director may resign at any time by giving written notice to the President or Secretary. Such resignation shall take effect at the time specified in the notice or, if no time is specified, then at the time the notice is delivered.
- Section 10 If a Director is absent from either three (3) board meetings in a row, or four (4) meetings in a rolling 12-month period without an acceptable reason, such absences shall be considered as a *defacto* resignation from the Board. However by a 2/3 majority vote, the Board can excuse any missed meetings that would result in such removal.
- Section 11 Before any such *defacto* resignation from the Board shall be enforced, the affected Director shall be provided written notice of the offense and pending removal. The affected Director shall have twenty (20) days from the date of the notice to appeal for a hearing before the Board of Directors at the next regular Board meeting.

ARTICLE VIII Officers

- Section 1 Officers of the Club shall consist of a President, Vice President, Secretary, and Treasurer.
- Section 2 The Officers are elected by vote of the Board of Directors at its meeting following the Annual Meeting of the members. The President and the Vice President must be Board members. The Secretary and Treasurer shall be any Club member in good standing who has reached 21 years of age.



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- Section 3 Any officer may resign at any time by giving written notice to the Board of Directors, or to the President or Secretary. Any such resignation shall take effect at the time specified in the notice, or, if no time is indicated, then upon delivery of the notice.
- Section 4 At any regular Board meeting, by a simple majority vote, the Board of Directors may propose the removal of any officer from office, with or without cause. Before any such removal from office shall be enforced, the affected Officer shall be provided written notice of pending removal, and shall have twenty (20) days to prepare for a hearing before the Board of Directors at the next regular Board meeting. The final determination to remove the officer, or not, shall be by simple majority vote of the Board of Directors.
- Section 5 Any vacancy in any office shall be filled by a simple majority vote of the Board of Directors.
- Section 6 The President
1. shall preside at all membership meetings and shall serve as Chairperson of the Board of Directors;
 2. shall present an Annual Report of the organization at the Annual Meeting;
 3. shall be responsible for the proper maintenance and/or filing all reports and certificates as required by law;
 4. is an authorized cosignatory of checks or drafts made on behalf of the organization; such checks and drafts are subject to the consent of the Board;
 5. is authorized to enter into contracts on behalf of the organization; such contracts are subject to the consent of the Board;
 6. shall, if his/her term as president terminates at the same time as his/her term as a director terminates, serve for one additional year as an ex-officio, non-voting member of the Board of Directors;
 7. should not vote on items brought before the Board of Directors unless such a vote is by secret ballot or when needed to break a tie;
 8. cannot make a motion.



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Section 7 The Vice President

1. shall, in the event of the absence or inability of the President to exercise the powers of the office, act as President of the organization, with all the rights, privileges and powers as if the Vice President had been duly elected President;
2. is an authorized cosignatory of checks or drafts made on behalf of the organization; such checks and drafts are subject to the consent of the Board.

Section 8 The Secretary

1. shall keep the minutes and records of the organization;
2. shall file any certificate required by any federal, state, or local statute;
3. shall give and serve all notices to Members of the organization;
4. shall be the official custodian of the records and seal of the organization;
5. shall present to the membership at any meetings any communication addressed to the Secretary of the organization;
6. shall attend to all correspondence of the organization;
7. shall exercise all duties incident to the office of Secretary.

Section 9 The Treasurer

1. shall have the care and custody of all monies belonging to the organization;
2. is an authorized cosignatory of checks or drafts made on behalf of the organization; such checks and drafts are subject to the consent of the Board;
3. shall pay the claims against the organization on approval and order of the Board of Directors;
4. shall keep a detailed account of all receipts and expenditures;
5. shall present to the Board of Directors, at stated periods as the Board of Directors shall determine, an account of the finances of the organization including the balance on hand and the amount of unpaid obligations of the organization, and such report shall be included in the minutes of the Board of Directors for that meeting;
6. shall present a financial report at the Annual Meeting showing financial statements for the twelve (12) month fiscal period terminating not more than eleven (11) months prior to said meeting;
7. shall exercise all duties incident to the office of Treasurer.



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ARTICLE IX Committees

- Section 1 The Board of Directors may establish committees, each of which shall consist of such persons with such authority as determined by the Board of Directors.
- Section 2 Each committee shall serve at the pleasure of the Board, and the term of each committee, and the term of each member of the each committee, shall be for a period determined by the Board of Directors.
- Section 3 Special committees, as necessary, may be appointed by the President. Such special committees shall have no binding authority but shall make recommendations for the consideration of the Board of Directors, or the greater membership, as appropriate.

ARTICLE X Elections

- Section 1 At the Annual Meeting, four (4) Directors shall be elected to serve a three (3) year term. In addition, elections shall be held to fill the remaining term of any director positions vacated since the last annual meeting. The term of office of each director elected shall commence on the day of election.
- Section 2 The election of all directors shall be conducted according to Robert's Rules of Order and shall be a Plurality vote. Resident Members in good standing may vote by proxy.
- Section 3 Nominations for directors shall be made by the Board of Directors or by any member wishing to do so.

ARTICLE XI Annual Meeting

- Section 1 The annual meeting of the Club shall be held on a date, time and at a place designated by the Board of Directors and shall occur between March 1st and April 30th.
- Section 2 The Secretary shall give notice of the Annual Meeting by postal mail or electronic means to each member at least five (5) days before the Annual Meeting. The notice shall include a proxy for those not able to attend.



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ARTICLE XII Amendments

The Bylaws of the Pittsburgh Curling Club may be amended only as follows:

- Section 1 A majority of the Board of Directors, or the lesser of either ten (10) members or 10% of the current Resident Membership, may propose amendments to these Bylaws at any time by submitting the proposal in writing, over their signatures, to the Secretary.
- Section 2 The Board of Directors may call a special meeting of the Resident Membership to vote upon amendments so submitted, or they may submit such proposals to a vote by the Resident Membership at the next Annual Meeting.
- Section 3 The Secretary shall give notice of such proposed amendments by postal mail or electronic means to each member at least ten (10) days before the meeting at which action thereon is to be taken. The notice shall include a proxy for those not able to attend.
- Section 4 During the consideration of any amendment so proposed, amendments may be made thereto by a majority of the Resident Members present in person or by proxy.
- Section 5 Proposed amendments to these Bylaws shall only be adopted only by an affirmative two-thirds majority vote of the Resident Members present in person or by proxy at the meeting.

ARTICLE XIII Construction of Bylaws

- Section 1 The interpretation of these Bylaws and all that is authorized by them shall rest with the Board of Directors.

ARTICLE XIV Dissolution

- Section 1 Upon the dissolution of the Pittsburgh Curling Club, net assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code (or corresponding section of any future federal tax code) or the federal or a state or local government for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the Club is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purpose.