

Pittsburgh Curling Club Board Meeting Minutes

5/14/2012

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

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|------------------------|---|
| MEMBERS PRESENT | Dan Bliss, Steve Buffington, Michelle Crown, Amy Hannan, Jen Poeschl, Daphne Roberts, Marie Rose, Andy Banfield, Amanda Marchitelli, Brian Stuart, Jacki Temple |
| MEMBERS ABSENT | Rich Ashford |
| OBSERVERS | Beth Cubbison, Len Jarabek, Alex Visnich, Nick Visnich |
| CALLED TO ORDER | 7:35 P.M. |

Agenda topics

APPROVAL OF PREVIOUS MINUTES

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| DISCUSSION | | |
| None. | | |
| CONCLUSIONS | | |
| <ul style="list-style-type: none"> Motion to approve the full and public versions of the March 2012 Board Meeting and Annual Meeting minutes: Banfield/Hannan and Crown/Rose, respectively – each carried unanimously. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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APPROVAL OF CONSENT AGENDA

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| DISCUSSION | | |
| None. | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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MEMBER COMMENTS

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| DISCUSSION | | |
| None. | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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BOARD ANNOUNCEMENTS

BOARD MEMBERS

| DISCUSSION | | |
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| <p>Steve Buffington: Darwin Curtis Fund</p> <ul style="list-style-type: none"> • granting opportunity from the USCA • up to \$20,000 for 'bricks and mortar' award • good opportunity to develop our grant proposal writing skills • The time is now in order for the club to survive. <p>Michelle Crown:</p> <ul style="list-style-type: none"> • At the Annual Meeting it was brought up about our membership having access to the "full" Board meeting minutes. We said we would discuss it at the next Board meeting. I know we'll be discussing the RMU situation, so it may need to be tabled until another meeting, but I wanted to put it on our radar. | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Write proposal | Brian Stuart and Jacki Temple | June 22 |

FINANCIAL

DAPHNE ROBERTS

| DISCUSSION | | |
|---|--|--|
| <ul style="list-style-type: none"> • Finances <ul style="list-style-type: none"> ▪ Club is solvent. ▪ Accounts payable: \$1,000.00 ▪ Accounts receivable: \$0.00 <p>GNCC Reimbursement docs are needed.</p> <p>Needing payment are the Tropicurl DJ, the accountant Terry Collier, and the bill for the club US Post Office box renewal.</p> <p>Charles Schwab checking account concerns/safety</p> <ul style="list-style-type: none"> • check writing • authorized signatories • internet access & alerts to signatories • brick & mortar location(s) | | |
| CONCLUSIONS | | |
| <p>Motion to approve the payment of accounts payable: Banfield/Rose – carried unanimously.</p> <p>Motion to complete application to open Charles Schwab account & fund it with \$1000 minimum required to maintain account: Roberts/Rose – carried unanimously.</p> | | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|--------------------|----------|
| <ul style="list-style-type: none"> Daphne to provide all necessary info to all directors & to obtain info from all directors in order to set up the Schwab checking account. | Daphne Roberts | |

FUNDRAISING

AMANDA MARCHITELLI

| DISCUSSION | | |
|---|--------------------|----------|
| <p>Marie Rose:</p> <p><u>GE giftcards</u> have arrived. We ordered \$5000.00 worth (approved at the last BOD meeting) in \$50 cards. The cards are activated. I'll provide a copy of the invoice which lists the card numbers to Daphne and Jen as well as photocopy the cards. They're activated and ready for use. Total profit when all are sold will be \$250.00. Thanks to Daphne for providing significant paperwork to Giant Eagle Inc to establish our eligibility for this program.</p> <ul style="list-style-type: none"> <u>Donor tax receipts.</u> We will need to discuss the types of donations eligible for tax receipts issued by the PCC. (As a non profit, we're required to issue receipts annually to all donors making qualified donations.) We'll table this until a future meeting since there are other more pressing issues on the agenda for the May 14 meeting. | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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OUTREACH

DAN BLISS

| DISCUSSION | | |
|---|--------------------|----------|
| <p>The Push America group has asked of we would like to do something with us on Monday, July 30th. Matt and I talked with last summer while they bowled and did a little demo with the wheelie rocks. I think they would like to try an LTC for about 30 this year. They're a nice group of college kids that bike across the country to raise money for charity. A host in each city plans a meal and activity for them. I haven't talked about the details yet, but I believe the host would be able to cover the ice rental costs, but probably not any fees to us. We should probably discuss this to see if it's worth doing. However, ice may not even be available.</p> <p>Marie Rose: Venture Outdoors, Saturday, May 19 from 11 AM to 6 PM. Volunteers are needed.</p> | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Dan to check on ice availability. | | |

LOGO SHOP**JEN POESCHL**

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| DISCUSSION | | |
| <ul style="list-style-type: none"> • Logo Shop Sales for March–April \$382.00 • Now taking Pre-orders for Tropicurl tees and pins. | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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EVENTS**MARIE ROSE**

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|---|---------------------------|-----------------|
| DISCUSSION | | |
| Submitted by Dan Bliss: | | |
| The last OHPACA friendly of the year is scheduled for July 21st at the Cleveland Skating Club. Times and costs are forthcoming. | | |
| Submitted by Marie Rose: | | |
| <p><u>Venture Outdoors May 19th</u>. An announcement is on the website front and center. We'll have a laptop or TV with curling available to watch as well as a rock, shoes and brooms and a pamphlet. We'll also have the wheelie rocks and a small "house" for people to try their hand. Hours: 11A – 6P rain or shine. Let's hope for shine.</p> <p><u>TropiCurl</u> The ice crew will be meeting shortly. The meeting is not exclusive to them, however, they will want to concentrate on discussing improved ice techniques. Besides the ice crew get together, I'll be scheduling a final meeting for either end of May or early June.</p> | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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SCHEDULING**STEVE BUFFINGTON**

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| DISCUSSION | | |
| Discussion of 2012-2013 ice schedule and proposed rates. | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|--------------------|----------|
| Move forward structuring upcoming season at RMU | | |

LEAGUES

STEVE BUFFINGTON

| DISCUSSION | | |
|---|--------------------|----------|
| Dates of play and league structure were discussed for the 2012-2013 season. | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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FACILITIES

ANDY BANFIELD

| DISCUSSION | | |
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| Andy Banfield: | | |
| We need to look for land located in municipalities based on club demographics (Brian to provide) and generate a list of municipal government contacts. Begin looking for commercial real estate agents | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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TROPICURL

ALL

| DISCUSSION | | |
|---|--------------------|----------|
| Dan Bliss: | | |
| <ul style="list-style-type: none"> • Practice Ice <ul style="list-style-type: none"> ○ June 9, 6:30 PM to 9:30 PM ○ 1 draw only ○ \$10/person ○ More info to come | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| Email more info when available | Dan Bliss | |
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PRESIDENT'S REPORT

STEVE BUFFINGTON

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| DISCUSSION | | |
| <p>The coming season and year will present a tremendous challenge for the club and for the board. I don't think it is an overstatement to say that we are at a crossroad. Based on what we do in the next few months, the club will ether survive, or wither.</p> <p>Our immediate goal must be to work out a league and ice-time schedule that will minimize a loss of membership. In conjunction with that, we will need to adjust our membership rates accordingly. This has to be accomplished on 5/14, so please come to the meeting prepared to work this out.</p> <p>To survive past the next few years, and maybe even into next season, we need to either move to a different arena or better still get our own building. That is the only way to control our future. We need to get serious about building. To that end, we need to develop lists of dozens of jobs that need to be done in the very near future. These will range from contacting politicians to ask for their help to seeking donated land from townships and developers to getting grant applications submitted. In the end, we may have to come up with a member financed way to build.</p> <p>My opinion is that if we take a first positive step (like purchase land) and follow that up with a detailed financial breakdown (like \$380K gets us to 2 sheets of ice with no warm room), the membership will be more likely to contribute and more likely to stick with us for a season until we can get it built.</p> | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| MEETING ADJOURNED | Motion to adjourn: Bliss/Crown – carried unanimously. |
| NEXT BOARD MEETING | June 11, 2012 at 7:30 P.M. – Paradise Island Bowling Alley |

EMAIL VOTES

ALL

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| DISCUSSION | | |
| None. | | |
| CONCLUSIONS | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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