

Pittsburgh Curling Club Board Meeting Minutes

6-11-2012

7:30 PM

PARADISE ISLAND BOWL

MEMBERS PRESENT	Dan Bliss (via phone) Steve Buffington, Michelle Crown, Amy Hannan, Amanda Marchitelli, Jen Poeschl, Daphne Roberts, Marie Rose, Brian Stuart
MEMBERS ABSENT	Rich Ashford, Andy Banfield, Jacki Temple
OBSERVERS	Len Jarabek
CALLED TO ORDER	7:35 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	<ul style="list-style-type: none"> Correction: change the date of the minutes from 6/11/2012 to 5/14/2012 	
CONCLUSIONS		
	<ul style="list-style-type: none"> Motion to approve the full and public versions of the May 2012 Board Meeting minutes as corrected: Rose/Hannan – carried unanimously. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
	None.	
CONCLUSIONS		
	<ul style="list-style-type: none"> Motion to approve the consent agenda for the June Board meeting: Hannan/Crown – carried unanimously. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
	None.	
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

DAPHNE ROBERTS

DISCUSSION		
<ul style="list-style-type: none"> • Finances <ul style="list-style-type: none"> ▪ Club is solvent ▪ Accounts payable: \$846.89 ▪ Accounts receivable: \$200.00 <p>Needing payment are Steve Buffington for Tropicurl ice supplies and RMU for July Learn-to-Curl</p>		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to approve invoice: Bliss/Stuart – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ICE OPERATIONS & EQUIPMENT

JIM MEYER

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM

TBD

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING

TBD

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING

AMANDA MARCHITELLI

DISCUSSION
<p>Amanda Marchitelli:</p> <ul style="list-style-type: none"> • Received our first check from Funding Factory (the recycling program) for \$67.50. That was for almost 2 years of collecting and sending the "garbage" ink cartridges. • Looking into "Who's your brother" app which contacted us via Andy. It's a downloadable app on any smartphone so when presented a (from what I see few) business a portion of the purchase goes towards a fund which could be given to the club. I was wondering if anyone else would like to take a look at the site and maybe check what I am seeing. Not sure about this, but if it works out could be "easy" money for us. We would have to get in on the July / August time. • I'm speaking with 3 different restaurants on having "fun-raiser" days for us geared toward the beginning of curling season. Easy funds, but I have to submit the correct paperwork and such. • As for a good fundraiser, I'm getting all pricing for a mystery dinner fundraiser (also trying to get around the beginning of the season around Halloween). Report will follow with pricing for July/August meeting to get approval by the board if there is any need for spending. <p>Marie Rose:</p> <ul style="list-style-type: none"> • Fundraising acknowledgements <ul style="list-style-type: none"> ○ 501(c)3's are required to issue a receipt to donors (there are published formats with wording from the IRS - so a no brainer). Daphne helped me look up quite a

bit on this subject.

- In the past Michelle had taken on this responsibility.
- I am willing to do this on a regular basis.

Brian Stuart:

- Darwin Curtis Grants
 - The drafts are done and the application will be submitted by the deadline (6/22/2012).

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

OUTREACH

DAN BLISS

DISCUSSION

- Learn To Curl Sessions
 - July 30, 2012
 - Push America group (bikers who raise money for wheelchair athletes)
 - Format to be like an open house
 - 20-30 people expected to participate
 - Pre-Season sessions
 - Determine if ice is available in September.
 - Try to hold multiple sessions on one day rather than multiple days.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

PRO SHOP

BRIAN STUART

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

LOGO SHOP**JEN POESCHL**

DISCUSSION		
<ul style="list-style-type: none"> • Inventory will be done at end of June. • Tropicurl Pre-order reminder email sent. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS**MARIE ROSE**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

**AMY HANNAN
BRIAN STUART**

DISCUSSION		
<ul style="list-style-type: none"> • 2012-2013 Season Information <ul style="list-style-type: none"> ○ Will work on getting the information out before Tropicurl. • Membership Dues <ul style="list-style-type: none"> ○ Look into using PayPal's credit card feature to accept dues. ○ Run a test to check on what fees are incurred. ○ Returning members must submit their registration form and full payment by 9/29/2012 to retain their membership status for the 2012-2013 season. 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to approve the membership dues deadline date of 9/29/2012. Returning members must submit their registration form and full payment by the deadline.: Hannan/Rose – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • PayPal credit card test 	Brian Stuart	

SCHEDULING

STEVE BUFFINGTON

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES

STEVE BUFFINGTON

DISCUSSION		
<ul style="list-style-type: none"> • 2012-2013 Ice Schedule <ul style="list-style-type: none"> ○ After last month's meeting, Marie contacted Dave with a few specific questions such as when do they plan to put in the ice and what the open (no ice for us) dates would be. ○ Dave got back to us with a detailed list of dates and start times. Based on that, I updated the League schedule that we discussed. I created a spread sheet and noticed that there are 4 dates when we get the ice later: three nights at 9:30 and one night at 10:00. ○ That should still allow us to play the normal league games, but will reduce or eliminate the vampire league for that night. 		

<ul style="list-style-type: none"> ○ We need to let the membership know what is going on and start our membership drive. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FACILITIES

ANDY BANFIELD

DISCUSSION		
Brian Stuart: <ul style="list-style-type: none"> • Looking at options to construct a steel building for a 2-sheet facility (with expansion to 4). • Efforts are continuing in the pursuit of available land. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN

JEN POESCHL

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DOCUMENTS

DAPHNE ROBERTS

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL**ALL****DISCUSSION**

Amy Hannan:

- So far no teams have dropped out from the registered 48 teams.
- Have had one wait list team drop out (Gerry Kyle) and the single only single entry we have had. Returned checks to them.
- Have three teams with a total of 5 players still needing to be filled in. I sent emails to the three contacts for those teams and am still waiting to hear from them.

Marie Rose:

- In pretty good shape. Brian has tested a new timer system that will alert each team on each sheet how much time they have left in the match. Nice job!
- Amanda's engraved stone handles are on the return from Canada (at the border I think was the last update).
- Daphne has our DJ.
- We have the National Anthem by Liz again.
- Piper Owen Kilbane is confirmed.
- Food is coming together - an additional challenge this year is a gluten free dietary request. Not easy when there's no microwave.
- Beth Cubbison will handle the Cheese Fest (generously donated by Heather Barclay)
- Ian is working on the Seven Seas contest.
- Amy has THE BOX under control for Saturday.
- Sent Jacki items for the programme.
- Shuttle times have been confirmed with our newest contact at the Holiday Inn - all good.
- Room pickups were around 100 as of this past week.
- Amanda's on the ball with the TropiCurl auction although she needs some more donations
- Erin McManus is still scheduled with the goodie bags.
- Several people confirmed their volunteer slots although we'll probably have to start nagging shortly.
- Jen's pre-order deadline is as of June 11 - hopefully that yielded good results.

CONCLUSIONS**ACTION ITEMS****PERSON RESPONSIBLE****DEADLINE****PUBLIC RELATIONS****MICHELLE CROWN****DISCUSSION**

None.

CONCLUSIONS**ACTION ITEMS****PERSON RESPONSIBLE****DEADLINE**

WEBSITE**MARIE ROSE**

DISCUSSION		
None.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESIDENT'S REPORT**STEVE BUFFINGTON**

DISCUSSION		
<p>As a result of the discussion at the May meeting, several ice arenas were contacted. They were the Isoplex in South Point, Brady's Run, Ice Connection on Route 8, Bladerunners in Bethel Park, and the Airport Ice Arena. Thanks to everyone who made those contacts and for the quick turnaround.</p> <p>The result is that most places are booked solid and have little likelihood of giving us a consistent time. The only potential option is at Airport Ice Arena. Their standard rate is \$335/hour, they would have room for us to store the rocks in the ice shed and they might let us paint the ice.</p> <p>But, they don't want to start discussions until late August after the high school hockey coaches have reserved their practice times. I will go and meet with them later and see if we could work something out. There may be a chance to get summer ice next year.</p> <p>So, without many (or any really) options, we'll be at RMU for the 2012-2013 season.</p> <p>Now, I'll repeat what I said last month: We need to look beyond this setback. The loss of ice time points out how dependent we are on RMU and their willingness to have us as tenants.</p> <p>To survive past the next few years we need to move forward with our building plans. That is the only way to control our future. Since there is nothing we can do to regain that ice time, I'm going to call this the kick in the pants that we have needed to get serious about building.</p> <p>My opinion is that if we take a first positive step (like purchase land) and follow that up with a detailed financial breakdown (like \$xxx dollars gets us onto 2 sheets of ice with no kitchen and no warm room), the membership will be more likely to stick with us for a season until we can get it built.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Marchitelli/Hannan – carried unanimously.
NEXT BOARD MEETING	July 9, 2012 at 7:30 P.M. – Hat Trick Club

EMAIL VOTES**ALL**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE