

Pittsburgh Curling Club Board Meeting Minutes

03/11/2013

7:30 PM

PARADISE ISLAND BOWL

MEMBERS PRESENT	Andy Banfield, Matt Berwick, Dan Bliss, Steve Buffington, Michelle Crown, Amy Hannan, Amanda Marchitelli, Jen Poeschl, Daphne Roberts, Marie Rose, Brian Stuart, Jacki Temple
MEMBERS ABSENT	
OBSERVERS	Thad Fields, Beth Cubbison, Neill Turner, Mark Robinson, Len Jarabek
CALLED TO ORDER	7:48 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	None.	
CONCLUSIONS		
	Motion to approve February's minutes: Bliss/Banfield – carried unanimously.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
	Dan Bliss indicated that he mistakenly left Susan Marvin-Ryall out of the Thanks section of his report.	
CONCLUSIONS		
	Motion to approve the consent agenda as corrected: Hannan/Marchitelli – carried unanimously.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Update Dan's report.	Temple	

MEMBER COMMENTS

DISCUSSION		
<p>Mark Robinson, who has been nominated for the Board, will not be able to attend the Annual Meeting for the elections. He requests that we present his thoughts about his nomination and desire to serve at the meeting.</p> <p>Beth Cubbison recommends that in order to get more members involved in the club, we communicate our needs more clearly to the membership, as well as be more open to members' ideas. Additionally, Jen Poeschl recommended that we empower members to take on more responsibility in fulfilling the club's needs.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION
<p><u>Wheelchair Curling</u> Matt Berwick was contacted by Marc DePerno, team leader for the 2010 Paralympic wheelchair curling team about the possibility of our club hosting a military outreach wheelchair curling clinic close to the time of Tropicurl (a day before or after). Grant money could be available to pay for the additional Tropicurl ice time. It was discussed that this would be good publicity for the club.</p> <p><u>Board Absences</u> The recently changed by-laws state that if a Director is absent from either three (3) board meetings in a row, or four (4) meetings in a rolling 12-month period without an acceptable reason, such absences shall be considered as a <i>defacto</i> resignation from the Board. However, by a 2/3 majority vote, the Board can excuse any missed meetings that would result in such removal. Before any such <i>defacto</i> resignation from the Board shall be enforced, the affected Director shall be provided written notice of the offense and pending removal. The affected Director shall have twenty (20) days from the date of the notice to appeal for a hearing before the Board of Directors at the next regular Board meeting.</p> <p>Per these changes, it has come to the attention of the Board that Jacki Temple has missed four (4) meetings within a 12-month rolling period and is up for removal from the board. Steve Buffington sent Jacki a notice of that fact in February, and she responded with a written appeal. That appeal and the reasons for the absences were discussed during the meeting.</p> <p><u>GNCC Annual Meeting</u> To be held May 17-18 in North Carolina near Coastal Carolina Curling Club. A discussion followed about whether or not we wish to send a representative, but no determination was made.</p> <p><u>Best New Curler Award</u> Voting came down to Burt Cubbison and Mike Kline being tied for the most votes as individuals. Team Kline also received 3 votes as an entire team. Discussion followed about whether or not an entire team of new curlers can receive the award. It was suggested that because the award comes from Steve Burchesky, he should be consulted about whether a whole team may be awarded.</p>

If he is not OK with it, one individual will be awarded.

Small Games of Chance

Our license renewal form was returned with the statement that “the lease needs to be good through the life of the license (one year)”. This is the same thing that happened last year. Daphne is unsure how to fix it. Our lease goes through September 1, 2012 and goes through August 1, 2013. They also added that “Lease needs to be for a normal business site (where organizational business is conducted – keeping records, holding meetings, etc.), not just ice time.” Because our records, equipment, and logo merchandise are currently being kept where we play, it was determined that we might be able to use the RMUISC address as our lease address for the purpose of the license. Daphne will call the county licensing office to find out what the actual problem is.

CONCLUSIONS		
Motion to excuse Temple’s 2 work-related absences: Roberts/Crown – carried unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send details of the wheelchair curling clinic proposal to Steve Buffington.	Berwick	
Talk to Steve Burchesky about Best New Curler Award.	Hannan	

FINANCIAL

DAPHNE ROBERTS

DISCUSSION		
Club is solvent.		
Accounts Payable: \$1,460.00		
CONCLUSIONS		
Motion to pay the balance to McCarter Coach tours for the Rochester Friendly: Crown/Temple – carried unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ICE OPERATIONS & EQUIPMENT

JIM MEYER

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM**TBD**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING**TBD**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING**AMANDA MARCHITELLI**

DISCUSSION		
<p>Pasta fundraiser was a success! The profits are as follows: just brochure sales we sold \$981.50 with a profit of \$392.60 and as of 3/10/13 \$221.50 was sold online with a profit of \$88.60. That means with everyone's hard work made \$481.20 towards our club house.</p> <p>The small candy fundraiser just done for a week turnaround on the brochures went okay. It was my fault on that from planning aspect. I will have final numbers after this week on this one.</p> <p>We will have one last hurray for this regular curling season of the popcorn fundraiser again. An email will go out to the public this week with the details on dates, but ideally we will have money due at the next board meeting with popcorn orders & money due and I will have a final delivery date to Neville Island (or place needed) for delivery. Ideally I had a couple members come up and promise over \$100 sold if we did this again.</p> <p>Ideas are coming up for restaurant days (since they are finally offering) and ideas for Tropicurl. If anyone can figure any other ideas, please contact me.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH**DAN BLISS**

DISCUSSION		
<p>We held a corporate/team building Learn to Curl for Equitable Gas on Wednesday, February 27th. We hosted 44 people and raised money for the Club. Thank you to everyone who came out to volunteer and make this event a success, especially those that took an afternoon off work.</p> <p>Our Volunteers: Lorey Bluemle, Beth Cubbison, Burt Cubbison, Dan Edmonds, Scott Harrington, Amanda Marchitelli, Steve Marchitelli, Susan Marvin-Ryall, Jim Meyers, Brian Stuart, Mary Tabasko, Jacki Temple, John Zavinski</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRO SHOP**BRIAN STUART**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LOGO SHOP**JEN POESCHL**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS

MARIE ROSE

DISCUSSION		
<p><u>Rochester</u>: not full yet but much better attendance than last year. Have received checks from almost everyone. Please talk it up at the Steelspiel.</p> <p><u>Steelspiel</u>: we're all organized! Land curling, prizes etc. We'll make room in the front for the speaker, medals, logo shop. I think we'll have the Chinese auction items in the back. I have tickets. We also have great door prizes (thanks to Jen).</p> <p><u>Tartan Days</u>: we've been invited to participate at Tartan Days April 6 at Bethel Presbyterian Church. We had a booth (free) at this event previously (at least 5 years ago) and gave a demonstration. If anyone is interested, PLEASE email soon. They would like a response. It's a small crowd but with an excellent bagpiping and Scottish dance presentation.</p> <p><u>Venture Outdoors</u>: nothing yet on their website, but we'll be signing up. May 18th, so mark your calendars.</p> <p><u>TropiCurl</u>: It seems like we've had non-stop meetings. We'll schedule our next one for mid-April.</p> <p><u>Extra Practice Ice</u>: We will be checking into practice ice time: availability and cost. Cost would need to be borne by users, so it could be a little pricey. Could run drills/play games – any format.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

AMY HANNAN
BRIAN STUART

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SCHEDULING

STEVE BUFFINGTON

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES

STEVE BUFFINGTON

DISCUSSION		
<p><u>Can-Am</u>: The A week and B week playdowns went well and all teams were pretty excited about those games. The game intensity was clearly higher than it was earlier in the season. Congratulations to Teams Banfield and Stuart for making it to the Can-Am (1st division) finals and to all the other teams that advanced.</p> <p>To sum up the season, all I can say is that we made the best of an unfavorable situation. None of us wanted to split the league into two nights. We knew that the two league halves would not have much interaction with each other and that it would degrade the fun and companionship that we have had in past years. And, most members would only be curling every 2nd week. Not very conducive to improving your game.</p> <p>But, the alternative was limiting the league (and basically the club) to 40 members and we had decided that was unacceptable.</p> <p>The Can-Am finals went off as scheduled and Team Banfield prevailed. Congratulations!</p> <p><u>Vampire</u>: The league went really well, and I think everyone liked the random teams format. The regular season left about 10 members still in the hunt for the top. Congratulations to Paul Fey for leading that pack. The Vampire finals were also played Saturday and consisted of a skills competition. Hopefully everyone enjoyed that.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FACILITIES

ANDY BANFIELD

DISCUSSION		
<p>Steve Buffington met with Dave Hanson of RMUISC to find out what our relationship with RMU is going forward. Hanson said that we can expect to have the same ice availability and agreement as we have had this past season. There is a question about whether we can get additional ice time for Olympic Open Houses. Steve will talk to Hanson.</p>		

The building committee presented a status update to the board. As part of those efforts, they generated a survey and asked all members to respond. A summary of the first 59 responses was presented. Since many of the survey comments fell into common themes, they were regrouped along those lines.

Andy Banfield has met with the code enforcement officer of Adams township to clarify rights of way measurements so that he could adjust the layout of the site to reduce flooding impact. A parking analysis still needs to be done, which Andy is working on. Some sort of storm water management will also be required and will be worked on. Adams Township will accept a sketch plan to be presented to the planning commission, which we could arrange for as early as April 3rd. The plan is to have Mac be present at the meeting, given that he already has a good relationship with the township. Once it is started, the approval process is a 30 day process.

The curling club may have to own the land that Mac Purvis is donating, so we may have to buy it from him for \$1.00.

Mark Evans came forward to give information about a friend, Larry Renninger, who is the owner of Metal Buildings Direct in Beaver, and has extensive experience in metal building construction (he even worked on part of RMUISC). The building committee showed him our plans and estimates, and he confirmed that our numbers are accurate. He will draw up a design package for us. He could partner with Everything Ice (a quality ice arena concrete floor company). Renninger's design package should be ready for the committee's review by Saturday, March 17th. Renninger confirmed that he would be willing to work with us on a "sweat equity" basis.

The survey crafted by Beth Cubbison and disseminated to the club received a largely favorable response from several perspectives, from the prospective fee to the longer drive to the club to the increased ice time and more.

As such, it is not too far down the road that the Board will be asked to make decisions regarding Adams township application fees and putting money into escrow, thereby committing the club to proceeding with using Mac's donated land. The financing aspect of this will also need to be firmed up. Member donations, grant money, corporate sponsorship, and bank loans are all avenues that will need to be pursued seriously.

It is supposed that we could be in our own building as early as October but certainly realistically by February 2014, if all goes well with the township, financing, and fundraising.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN

JEN POESCHL

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DOCUMENTS

DAPHNE ROBERTS

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL

ALL

DISCUSSION		
<p><u>Submitted by Amy Hannan:</u> We are at 41 teams registered so far (31 returning and 10 new teams). I will update at the meeting if the numbers change.</p> <p>I have solved some of the Canadian check cashing issues by asking the teams who have sent Canadian funds to make up the difference.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PUBLIC RELATIONS

MICHELLE CROWN

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

WEBSITE**MARIE ROSE**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESIDENT'S REPORT**STEVE BUFFINGTON**

DISCUSSION		
<p>The building Committee held a meeting on March 6th to discuss the progress made on previous action items. We discussed in detail where we are in the planning and design phase. The important parts of that discussion will be repeated at tonight's board meeting.</p> <p>We will also discuss the results (to date) of the survey.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Berwick/Poeschl – carried unanimously.
NEXT BOARD MEETING	April 8, 2013 at 7:30 P.M. – Hat Trick Club, RMU

EMAIL VOTES**ALL**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE