

Pittsburgh Curling Club Board Meeting Minutes

12/9/2013

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Andy Banfield, Matt Berwick, Dan Bliss, Steve Buffington, Michelle Crown, Amy Hannan, Amanda Marchitelli, Daphne Roberts, Mark Robinson, Marie Rose, Jacki Temple
MEMBERS ABSENT	
OBSERVERS	Len Jarabek
CALLED TO ORDER	7:35 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	<ul style="list-style-type: none"> Motion to approve the full and public versions of the November 2013 Board Meeting minutes: Temple/Rose – carried unanimously. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
	<ul style="list-style-type: none"> Motion to approve the consent agenda for the November 2013 Board meeting: Marchitelli/Banfield – carried unanimously. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
	None.	
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION
<p>GNCC</p> <ul style="list-style-type: none"> • Annual Meeting <ul style="list-style-type: none"> ○ Annual meeting will be held in Norwalk, CT on May 16-18, 2014. ○ Special guest speaker will be Danny Lamoureux from the Canadian Curling Association and open to all GNCC members. • GNCC Bonspiel Contact Person <ul style="list-style-type: none"> ○ New contact person for bonspiel information. • USCA Gold Map Program <ul style="list-style-type: none"> ○ Information about this program was sent to all clubs. Any person contacting the USCA looking for a local club would be directed to the appropriate club in their area. ○ Dan Bliss volunteered to be the contact person for the club. <p>Hat Trick Club</p> <ul style="list-style-type: none"> • The Hat Trick Club needs to be booked for the 2014 Board of Directors meetings. • Michelle Crown volunteered to contact RMU with the dates. <p>RMU ISC Future</p> <ul style="list-style-type: none"> • RMU inquired about the club's future at the Island Sports center. • The club needs to think about future contracts with RMU and how they are worded regarding a possible half season at RMU. <p>Club Priorities</p> <ul style="list-style-type: none"> • Reviewed handout of a list of priorities for the club. • Possible general club meeting in the near future. <p>Rock Insurance</p> <ul style="list-style-type: none"> • Quotes have been received and reviewed. • The quote for 5 sets of rocks is best, however the policy should be the same type of coverage we purchased 2 years ago. <p>PA Department of Conservation & Natural Resources Grants</p> <ul style="list-style-type: none"> • Q&A Symposium on 2/5/2015 at the Pine Township Recreation Center. • PA DCNR assists and awards grants.

CONCLUSIONS		
Rock Insurance <ul style="list-style-type: none"> • Motion to approve the purchase of insurance for 5 sets of rocks for a cost of approximately \$2,164.40. The motion is contingent upon the policy having the same coverage as the policy purchased 2 years ago. Rose/Temple – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

DAPHNE ROBERTS

DISCUSSION		
<ul style="list-style-type: none"> • Finances <ul style="list-style-type: none"> ○ Club is solvent. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ICE OPERATIONS & EQUIPMENT

JIM MEYER

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM

BRIAN STUART

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING**MARK ROBINSON**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING**AMANDA MARCHITELLI**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH**DAN BLISS**

DISCUSSION		
<p>Olympic Ice & Activities</p> <ul style="list-style-type: none"> Reviewed handout provided by Steve Buffington. <p>Pittsburgh Penguins Learn to Curl</p> <ul style="list-style-type: none"> Penguins want to wait until the end of the year to discuss details. Need to capitalize on this opportunity to talk to corporations. <p>Schenley Park Event</p> <ul style="list-style-type: none"> Citiparks is concerned about losing 2 public skates during this event. Will need to discuss details about the event after the Mayor of Pittsburgh's inauguration (Citiparks is handling this event). <p>Visit Pittsburgh – Road to Sochi event for Highmark</p> <ul style="list-style-type: none"> January 7, 2014 at Fifth Avenue Place, downtown. Time to be determined. Club asked to provide information about curling (poster boards, dvd, etc.). Highmark inquired about borrowing PCC's wheelie rocks or buying their own set so they can travel throughout PA and demo curling. <ul style="list-style-type: none"> Need to find out if the wheelie rocks can be replaced if they are borrowed. 		

Sprout Grant		
<ul style="list-style-type: none"> • Follow up questions were asked and sent back to foundation. • No word yet if the club is a recipient. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRO SHOP		BRIAN STUART
DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LOGO SHOP		JEN POESCHL
DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS		MARIE ROSE
DISCUSSION		
<ul style="list-style-type: none"> • Steelspiel (3/22/2014) <ul style="list-style-type: none"> ◦ Coraopolis VFW upstairs has been booked. • Rochester Friendly (4/5/2014) <ul style="list-style-type: none"> ◦ McCarter Coach has been booked. Same rate as last year. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

--	--	--

MEMBERSHIP

**AMY HANNAN
MARK ROBINSON
BRIAN STUART**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SCHEDULING

STEVE BUFFINGTON

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES

**DAPHNE ROBERTS
JACKI TEMPLE**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BUILDING COMMITTEE

**ANDY BANFIELD
STEVE BUFFINGTON
BRIAN STUART**

DISCUSSION		
<ul style="list-style-type: none"> • Reviewed handout <ul style="list-style-type: none"> ○ Discussion on bank loans 		

- Appraisal will need done for a loan
- Darwin Curtis grant money was received and to be used for purchasing the engineer drawings
 - PCC received \$2,000.00 which is half of the award. The remaining \$2,000.00 will be received at a later time as per the stipulations of the grant.

CONCLUSIONS

- Motion to approve approximately \$8,000.00 to purchase engineer drawings for the new building, using the first half of Darwin Curtis grant money (\$2,000.00) towards the purchase: Temple/Berwick – carried unanimously*.
- *President Steve Buffington voted in favor of this motion.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN **TBD**

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DOCUMENTS **DAPHNE ROBERTS**

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL **ALL**

DISCUSSION

- Marie Rose:
- Frank Sottile will design our t-shirts this year.

Steve Buffington:

- RMU confirmed the ice fee for Tropicurl 2014 will remain the same as 2013.
- Board discussed team rates and agreed to keep the team rate at \$390 (same as 2013).

CONCLUSIONS

- Motion to approve the Tropicurl 2014 team rink rate at \$390: Berwick/Bliss – carried unanimously.

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

PUBLIC RELATIONS

MICHELLE CROWN

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

WEBSITE

MARIE ROSE

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

PRESIDENT'S REPORT

STEVE BUFFINGTON

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

MEETING ADJOURNED	Motion to adjourn: Robinson/Bliss – carried unanimously.
NEXT BOARD MEETING	January 13, 2014 at 7:30 P.M. – Hat Trick Club

EMAIL VOTES

ALL

DISCUSSION	
	<ul style="list-style-type: none"> • 01-03-2014 <ul style="list-style-type: none"> ○ Email sent to Board Members by Dan Bliss, calling for a motion and subsequent vote to approve the loan of the club's wheelie rocks to Visit Pittsburgh/Highmark for the month of January in exchange for a \$500.00 deposit (should the wheelie rocks be damaged).

CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to approve the loan of the club's wheelie rocks to Visit Pittsburgh/Highmark for the month of January in exchange for a \$500.00 deposit: Bliss <ul style="list-style-type: none"> ○ YES votes: Berwick, Bliss, Crown, Hannan, Robinson, Stuart, Temple ○ NO votes: None ○ ABSTAIN votes: None ○ DID NOT VOTE: Banfield, Marchitelli, Roberts, Rose ○ Motion carried. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE