

Pittsburgh Curling Club Annual Meeting Minutes

04/08/2014

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Matt Berwick, Dan Bliss, Steve Buffington, Michelle Crown, Amanda Marchitelli, Daphne Roberts, Mark Robinson, Marie Rose, Brian Stuart, Jacki Temple
MEMBERS ABSENT	Andy Banfield, Amy Hannan
OBSERVERS	Beth Cubbison, Burt Cubbison, Len Jarabek, Beth Lehman, Steve Marchitelli, Neill Turner
CALLED TO ORDER	7:35 P.M.

Agenda topics

CALL TO ORDER

STEVE BUFFINGTON

DISCUSSION		
	<ul style="list-style-type: none"> Meeting called to order. Explanation and format of the annual meeting was given to all in attendance. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	None.	
CONCLUSIONS		
	<ul style="list-style-type: none"> Motion to approve the full and public versions of the March 2014 Board Meeting minutes: Marchitelli/Temple – carried unanimously. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
Beth Lehman: <ul style="list-style-type: none"> • Thanked the Board for all the work we do. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
Steve Buffington: <ul style="list-style-type: none"> • GNCC Annual Meeting <ul style="list-style-type: none"> ○ Meeting will be held in Norwalk, CT from 5/17/2014-5/18/2014 ○ Audience was asked if anyone would like to go and represent the club. <ul style="list-style-type: none"> ▪ Board Member Jacki Temple volunteered to attend. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL**DAPHNE ROBERTS**

DISCUSSION		
<ul style="list-style-type: none"> • Club is solvent • Giant Eagle Gift Cards <ul style="list-style-type: none"> ○ Time to purchase another round of gift cards. ○ Fundraising item. ○ Need to look into if a certified check is required. • Reviewed the Statement of Financial Revenue and Expense. 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to approve \$5,000.00 worth of Giant Eagle Gift Cards: Rose/Berwick – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ICE OPERATIONS & EQUIPMENT**JIM MEYER**

DISCUSSION		
<p>Steve Buffington:</p> <p>Jim Meyer and I handle most of the technical side of our ice preparation. And of course we get lots of help each week with sweeping, placing the hacks and when we draft someone to pebble.</p> <p>There isn't much we can do to improve things when the ice doesn't start out level. We also see wide variation of conditions, depending on what the ice is used for in the session before us and on who is driving the Zamboni.</p> <p>In early December, we flooded the ice on a Friday night hoping that would level things up. But it didn't pan out because they had shaved it all off by the time we curled Saturday.</p> <p>The only thing I can say is that it is the best advertisement we can have for our own building where we would have control over temperature and humidity.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM**BRIAN STUART**

DISCUSSION		
None.		

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING

MARK ROBINSON

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING

AMANDA MARCHITELLI

DISCUSSION		
<p>This year's fundraising was limited with all the other activities we had going on. We had 4 selling type fundraisers:</p> <ul style="list-style-type: none"> • Party Lite where we raised \$135.00 • Toffee House where we raised \$19.50 • Pittsburgh Popcorn where we raised \$146.00 • Sarris Candies where we raised \$431.35 <p>We also had the Day of Giving (run by Jen Poeschl) which gave us \$24,100 from donations and matched gifts.</p> <p>Next year is looking bright. Plans of a club yard sale over the summer and mini golf tournament are brewing along with the Tropicurl 50/50 & Chinese auction.</p> <p>Plans for next year fundraising are going full blast again with Christmas chocolates, restaurant give back days, and popcorn.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DAN BLISS

DISCUSSION		
<ul style="list-style-type: none"> • The past year was filled with lots of events. Many people helped out, moving the rocks numerous times around the city. 		

- From the beginning of February 2014 to March 2014, approximately 625-650 came out to try curling.
- Spring Ice
 - RMU responded on 4/8/2014.
 - Ice is booked for April 27, 2014 and May 4, 2014 for a mini-league and practice ice.
 - No information on ice rates.
 - Steve Buffington will call to find out.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

PRO SHOP

BRIAN STUART

DISCUSSION

- Pro Shop Sales
 - Not a lot of sales this year.
 - Brooms Up was at the club on October 13, 2014.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

LOGO SHOP

JEN POESCHL

DISCUSSION

Steve Buffington:

- Jen Poeschl is looking for an online system for the Logo Shop and sent a proposal to the Board.
- Brian Stuart did research and found free software that looks to be adequate for Jen's needs.
- The Board likes the online idea and would like Brian and Jen to proceed.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS

MARIE ROSE

DISCUSSION
<ul style="list-style-type: none"> • Past year events: <ul style="list-style-type: none"> ○ March 2013 – Annual Meeting ○ May 2013 – Venture Outdoors ○ June 2013 – Practice Ice ○ July 2013 <ul style="list-style-type: none"> ▪ Tropicurl ▪ USCA Arena National Championship (1 men’s team and 1 women’s team attended) ○ August 2013 <ul style="list-style-type: none"> ▪ GNCC Arena Championship (1 team attended) ▪ Adams Township Community Days ○ September 2013 – Ice painting at RMU ○ October 2013 <ul style="list-style-type: none"> ▪ League starts up ▪ Brooms Up visited ○ December 2013 – Friends and Family Night ○ January 2014 – Curling with the Penguins Teambuilding Event ○ February 2014 <ul style="list-style-type: none"> ▪ Schenley Park Learn to Curl ▪ Mayfield Friendly (PCC won!) ○ March 2014 <ul style="list-style-type: none"> ▪ PCC playoffs ▪ Learn to Curls ▪ SteelSpiel ○ April 2014 <ul style="list-style-type: none"> ▪ Rochester Friendly (PCC won!) • Upcoming Events <ul style="list-style-type: none"> ○ Venture Outdoors – May 17, 2014 at Point State Park

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

**AMY HANNAN
MARK ROBINSON
BRIAN STUART**

DISCUSSION		
Brian Stuart:		
Outgoing Board Member Amy Hannan sent a letter which was read to everyone in attendance.		
<ul style="list-style-type: none">▪ Membership Statistics<ul style="list-style-type: none">○ 88 members<ul style="list-style-type: none">▪ 68% male▪ 32% female▪ Can-Am League<ul style="list-style-type: none">• 60 Adult members (60%)• 2 Senior members (2%)▪ Combo League (Can-Am and Vampire)<ul style="list-style-type: none">• 11 members (13%)▪ Vampire League<ul style="list-style-type: none">• 7 members (8%)▪ 8 Social members (9%)▪ 7 Student members (8%)		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SCHEDULING

STEVE BUFFINGTON

DISCUSSION		
See Leagues section below.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION

Scheduling and Leagues

The job of **Scheduling** entails getting a bunch of emails each week from the teams and players that will need a spare for the coming Saturday. A list is kept of those "missing" players and the list is used on Saturday to assign players from a pool of people wanting to play.

For this to work, I need to have a pool of layers who want to be a spare. Anyone who is a curling member of the club can request to be a spare.

How did we do last year?

There were many nights when we could have used one or more additional spares. I believe that there was only 1 night when we had too many spares.

Can-Am League: With only one draw time, we have had split the league into the A week and B week format. I look forward to the time when we have more flexibility in scheduling the league. Perhaps then we can return to a ladder league format.

Within the two groups, there was really good competition and no was unbeatable.

It was also nice to have two teams make it to the championship finals for the first time.

Vampire League: The **VL** is a pick-up game format where players select the position they want to play and then teams and sheets are selected at random. From week to week, you can play with different players and against different opponents.

We had 17 people sign up for Vampire and about 12 of them were regulars. In addition, numerous can-am members stayed late on some nights to play.

I think that everyone really likes this league format.

When we're in our own building, this format should be considered for a regularly scheduled league non-competitive.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

**ANDY BANFIELD
STEVE BUFFINGTON
BRIAN STUART**

DISCUSSION

Steve Buffington:

Audience was asked if they were at the SteelSpiel (all were) so therefore no report given since it would have repeated the report given at the SteelSpiel.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN

TBD

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DOCUMENTS

DAPHNE ROBERTS

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL

ALL

DISCUSSION		
<p>Marie Rose:</p> <ul style="list-style-type: none"> ▪ Planning is going well. ▪ Volunteer list is starting to fill up, however more is needed. ▪ Donations are being solicited for the Chinese Auction. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PUBLIC RELATIONS**MICHELLE CROWN**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

WEBSITE**MARIE ROSE**

DISCUSSION		
None.		
ACTION ITEMS		
	PERSON RESPONSIBLE	DEADLINE

PRESIDENT'S REPORT**STEVE BUFFINGTON**

DISCUSSION		
<ul style="list-style-type: none"> ▪ Outgoing Board Member Amy Hannan <ul style="list-style-type: none"> ○ Amy asked to resign back in December 2013. ○ She is still active with the Tropicurl registrations. ○ The club owes Amy a debt of gratitude for all she has done with Membership and Tropicurl during her tenure on the Board. ○ We will miss her. ▪ Year-end report <ul style="list-style-type: none"> ○ We had a very busy year. ○ Lots of publicity for the club with the Olympic events and the related media coverage ○ Need to translate that into sponsorships and funding so that we can build. THEN - we need to drive our membership numbers up to keep operating and membership costs down ○ It takes lots of work just to keep to club running on a week to week basis ○ Not much time left over for the building committee ○ YOU CAN HELP - Just let us know that you want to help out 		
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ELECTIONS

NOMINATION COMMITTEE

DISCUSSION		
<ul style="list-style-type: none"> ▪ Board of Directors Elections <ul style="list-style-type: none"> ○ Meeting was turned over to the Nomination Committee. ○ Nomination Committee – Andy Banfield, Dan Bliss, Amanda Marchitelli, Jacki Temple ○ Explanation of election, voting, and nomination process was given to all in attendance. ○ Introduction of Board Nominees <ul style="list-style-type: none"> ▪ Thanks to each candidate and those that were asked. ▪ 4 Director Seats are up for election. ▪ Nominees: <ul style="list-style-type: none"> • Heather Barclay • Kevin Barclay • Steve Buffington (incumbent) • Burt Cubbison • Marie Rose (incumbent) • Brian Stuart (incumbent) • Neill Turner ▪ Additional nominations from the floor were solicited. <ul style="list-style-type: none"> • No additional nominations were provided by the floor. ▪ Brief comments were made by some of the nominees. ○ Ballots <ul style="list-style-type: none"> ▪ Ballots were distributed to eligible members (including eligible proxies named by the Secretary). ▪ Ballots were collected and tallied by the Nomination Committee. ○ Announcement of election results <ul style="list-style-type: none"> ▪ Board Members elected: <ul style="list-style-type: none"> • Steve Buffington • Marie Rose • Brian Stuart • Neill Turner 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Temple/Marchitelli – carried unanimously.
NEXT BOARD MEETING	May 12, 2014 at 7:30 P.M. – Hat Trick Club