

Pittsburgh Curling Club Board Meeting Minutes

5/12/2014

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Matt Berwick, Dan Bliss, Steve Buffington, Amanda Marchitelli, Daphne Roberts, Mark Robinson, Marie Rose, Brian Stuart, Jacki Temple, Neill Turner
MEMBERS ABSENT	Andy Banfield, Michelle Crown
OBSERVERS	None
CALLED TO ORDER	7:30 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	<ul style="list-style-type: none"> • Correction to the Outreach section <ul style="list-style-type: none"> ◦ Change "Steve Buffington to call about ice rentals" to "Dan Bliss to call about ice rentals". 	
CONCLUSIONS		
	<ul style="list-style-type: none"> • Motion to approve the full and public versions of the April 2014 Annual Meeting Minutes as corrected: Temple/Bliss – carried unanimously. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
CONCLUSIONS		
	<ul style="list-style-type: none"> • Motion to approve the consent agenda for the May 2014 Board meeting: Rose/Temple – carried unanimously. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
<p>GNCC Annual Meeting</p> <ul style="list-style-type: none"> Jacki Temple will be attending. The PCC Pamphlet stand and possibly leftover pamphlets are to be brought back. <p>Board of Directors Insurance</p> <ul style="list-style-type: none"> The Board is continuing to do research and weighing the options. <p>Paralympic Sport Club</p> <ul style="list-style-type: none"> Matt Berwick is still waiting to hear from Dan at the USOC Paralympic Committee. There was some additional information for the application that they are working on. <p>Event Eligibility committee</p> <ul style="list-style-type: none"> Nothing immediate requiring attention. Michelle Crown has offered to chair a committee to develop policies/guidelines. She may want to turn over PR duties. <p>Club Committees</p> <ul style="list-style-type: none"> Look into modifying our committee structure and the committee updates/reports. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL**DAPHNE ROBERTS**

DISCUSSION		
<ul style="list-style-type: none"> • Club is solvent. • Accounts Payable: \$8,097.50 * * Items previously voted on – no vote needed. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRO SHOP**BRIAN STUART**

DISCUSSION		
An online store is being tested so members can purchase items in advance. Hopefully this will reduce the amount of inventory that needs to be transported back and forth to the rink.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LOGO SHOP**JEN POESCHL**

DISCUSSION		
<p>Marie Rose:</p> <ul style="list-style-type: none"> • Giant Eagle Gift Cards <ul style="list-style-type: none"> ○ I've requested a cashier's check for the purchase of \$5000 GE gift cards. We are required to purchase five times with a cashier's check (this will be the 4th) after which they will invoice us. We earn \$250 per \$5000 purchase (minus the cashier's check fee). 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS

MARIE ROSE

DISCUSSION

- Venture Outdoors
 - Saturday May 17th! Please let me know if you can stop by for a few hours to help. I especially need help in the late afternoon and take down. By then we're quite exhausted and would really appreciate a few extra hands. It's a rain or shine event so I need you even if it's raining!!
 - Will send information to Mark Robinson and others who will volunteer.
- Adams Township Community Days
 - Looks like the date is September 6th (I sent the Parks and Rec department an inquiry).
 - This is a well-run and attended event for the local community in Adams Township. We had a lot of interest by parents regarding youth curling last year. More info to come.
- Practice Ice (5/4/2014)
 - We had practice ice last weekend piggy-backed to the 2-week mini league. Eight or so league members, plus Nick Visnich ran a LTC for some friends. All in all, successful and we made some money. Thanks to Dan Bliss for organizing this.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

MARK ROBINSON
BRIAN STUART

DISCUSSION

Brian Stuart:

- An online registration system is being tested for the upcoming season. Members would be able to sign up through the website and pay through Paypal with either their Paypal accounts or credit card. We will probably still accept mail-in registrations.

2014-2015 Membership Fees

- Significant discussion on rates for the upcoming season.
- Board approved the rate structure for the 2014-2015 Season.
- Returning Member Cut-off Date is set as September 2, 2014.
- Mail-in option still available with a due date of October 4.

CONCLUSIONS

- Motion to approve the 2014-2015 Membership Rates as presented: Temple/Turner – carried unanimously.

ACTION ITEMS**PERSON RESPONSIBLE****DEADLINE****BUILDING COMMITTEE**

**ANDY BANFIELD
STEVE BUFFINGTON
BRIAN STUART**

DISCUSSION

- Talked to a person at First Niagra who can help us shape up the business plan. Mark Robinson will send the business plan.
- The drawings will need adjusted for Larry Reninger. Larry was okay with the discussed changes in a recent meeting.
- Need to meet with Mac to give update.
- Need to have an open member meeting to go over some details.

CONCLUSIONS**ACTION ITEMS****PERSON RESPONSIBLE****DEADLINE****TROPICURL****ALL****DISCUSSION**

Marie Rose:

- Replacement rock handle being ordered by Amanda (D2 - Kenny Thomson's name is spelled incorrectly)
- Piper is confirmed.
- Steve has inventoried tape - there's plenty.
- Brian has inventoried paint - plenty.
- Draw is almost ready for posting.
- Sale pins and award pins are ordered.
- Shopping to commence in earnest shortly.
- Mark Robinson volunteered to wash and dry mop heads
- Brian Stuart will contact Jim Meyer about purchasing and cutting foam for the ice
- Scoreboard maintenance – Marie and Steve will likely bring the scoreboards home for maintenance – pins/number holder/check that all numbers are there
- Truck – Marchitelli truck is available to move the scraper
- Jacki – Truck available to pick up nipper from Andy
- Need to pressure wash black carpeting – likely Steve Buffington.

- Need to inventory copper ferrules for house pins.
- Steve to email volunteers
- Steve to check on possibility of early melt/flood
- Matt to help Amanda with Chinese auction
- Consider a "rock party" – clean bottoms, wash and dry rocks, inspect all handles. – announce to membership – may draw additional volunteers and puts Tropicurl on everyone's minds. Needs to happen early June due to Nationals and GNCC.

Brian Stuart:

- 48 teams still registered. Five teams are on the waiting list. There is only one person on the single waiting list needing to be assigned to a team.
- Paint inventory is good. We have enough paint.
- We need to clean the rocks prior to Tropicurl. This has been scheduled.
- C-1 rock needs a washer to tighten the handle. Steve will fix this.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

WEBSITE

MARIE ROSE

DISCUSSION

Marie Rose:

As you can see - we have a new one thanks to Brian Stuart. This one is much more mobile-friendly and will work with Woo Commerce - an online shopping site that Jen Poeschl is developing for use with the Logo shop. Event Espresso is an easy-to-use new feature and can be used not only for purchased events like LTC's and Tropicurl, but also volunteer events (like Tropicurl). Hopefully this will cut down on some of the voluminous email involved with scheduling LTC's and Olympic events as well as removing the "arrival time" issues with Tropicurl registrations. Neill has made some helpful suggestions regarding the organization. HUGE work by Brian - thank you!!!

Brian Stuart:

This is a quiet time of the year so changes to the website are being made:

- It has been changed to make it more accessible to mobile phones.
- An online store is being set up for the Logo Shop and Pro Shop.
- An online event registration system is being tested for membership registrations, Tropicurl registrations, and LTC registrations.
- Clean up and consolidation is ongoing and comments are welcome. Hopefully the new system makes it easier to keep things organized.

<ul style="list-style-type: none"> The club's email may be switched to the Google for Non-profits system: 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Berwick/Robinson – carried unanimously.
NEXT BOARD MEETING	June 9, 2014 at 7:30 P.M. – Hat Trick Club

EMAIL VOTES **ALL**

DISCUSSION		
<ul style="list-style-type: none"> 05-07-2014 <ul style="list-style-type: none"> Email sent to Board members by Michelle Crown, making a motion and calling for a subsequent vote to approve the estimated travel plan for Jacki Temple to attend the GNCC Annual Meeting from May 17-18, 2014. 		
CONCLUSIONS		
<ul style="list-style-type: none"> Motion to approve Jacki Temple's estimated travel plan for the 2014 GNCC Annual Meeting in Norwalk, CT from May 17, 2014 through May 18, 2014: Crown <ul style="list-style-type: none"> YES votes: Berwick, Bliss, Crown, Marchitelli, Roberts, Robinson, Rose, Stuart, Turner NO votes: None ABSTAIN votes: None DID NOT VOTE: Banfield, Temple Motion carried. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE