

Pittsburgh Curling Club Board Meeting Minutes

1/14/2019

7:30 PM

RMU ISLAND SPORT CENTER

MEMBERS PRESENT	Steve Buffington, Dustin Devine, Karyn Drombosky, Leonard Jarabek, Kim O'Dell, Daphne Roberts, Mark Robinson, Harley Rohrbacher, Marie Rose, Neill Turner, Theresa Walker
MEMBERS ABSENT	Doug Sterling
OBSERVERS	Paul Descani, Sean Mizerski
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS		
Motion to approve December 2018 Minutes: Devine/Robinson; carried unanimously		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
Motion to approve January 2019 Consent Agenda: Walker/O'Dell; carried unanimously		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
CONCLUSIONS		
Welcome Paul!		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION

- Safesport:
 - All board members must complete this training and email certificates of completion to Karyn. This training is free and can also be taken by general club members.
- Feedback from membership:
 - The board has received some feedback from members and is committing to the following remediations:
 - Recognition for donations:
 - Members should receive thank you notes for donations and any historical donation information will be recognized when the building is open.
 - Communication:
 - Board minutes will continue to be posted online and the Granite Gazette will continue to be mailed to membership.
 - Announcements will continue to be more forthcoming
 - Delay in getting to dedicated ice from a donor prospective:
 - Be good ambassadors for the club when you travel! If you are travelling to curl, communicate to those interested where we are in the process.
- Building Update:
 - We are very close to “ready” with documents.
 - We should continue to look for items that the curling club can do on our own to save money.
 - Example: the fence around the dumpsters.
 - We will have a list of selections to make; doors, restroom fixtures, etc.
 - Custom Ice:
 - No cost increase in January! We will continue to work to try to get in our contract before a price hike.
 - Dollar Bank:
 - We’ve passed all of our hurdles, but market fluctuations are a concern.
 - Curling Club needs to provide updated financial numbers and move funds to a Dollar Bank account. This will be completed as soon as possible.
 - GNCC legacy trust:

- First payments start in April.
 - Since we have not yet needed the use of these funds, we will need to explore our options for repayment.
- Motion to give board consent to Steve as club president to sign contracts with Custom Ice and Metal Buildings Direct on behalf of the club: Turner/Rohrbacher; carried unanimously.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Complete Safesport training and send to Karyn	All	
Respond to Open Letter	Kim O'Dell	
Look into options for GNCC Legacy Loan	Steve Buffington	
Sign Contracts!!	Steve Buffington	

MEMBERSHIP

DISCUSSION

- Winter Olympic starts this week!
 - Dustin to fill in for scheduling this weekend.
 - Theresa to handle paperwork/sliders for new curlers.
 - We will need as many spares as possible to fill out the 6 empty spots for legal games.
- Purchase of grippers:
 - Motion to buy 10 sets of grippers, up to \$350: Rose/O'Dell; carried unanimously.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Fill in for scheduling	Dustin Devine	
Handle waivers for new curlers	Theresa Walker	

FINANCIAL**DAPHNE ROBERTS****DISCUSSION**

**Pittsburgh Curling Club
Financial Report**

**As of
1/14/2019**

Current Assets

Cash/Checking/Savings

Charles Schwab Account	1,003.14
PayPal	4,722.44
PNC - Money Market	363,527.29
PNC - Primary Checking	5,952.46
PNC - Secondary Checking	19,836.60
Undeposited Funds	3,715.00

Total Cash/Checking/Savings 398,756.93

Other Current Assets

12100 · Prepaid Expense	4,295.10
122001 · Giant Eagle Gift Cards	2,185.00

Total Other Current Assets 6,480.10

Total Current Assets 405,237.03

Current Liabilities

USCA	4,247.00	Annual Dues
RMU ISC	800.00	Additional Ice Fees
GNCC	105.00	New Members Dues
GNCC	77.00	New Members Insurance

Total Current Liabilities 5,229.00

CONCLUSIONS

Club is solvent. If you would like detailed financial information, please contact the club treasurer.

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DISCUSSION		
<ul style="list-style-type: none"> ● Gordon International <ul style="list-style-type: none"> ○ This is the second of the 2 year international men's spiel. This year it is over the weekend of Steelspiel and it's in Quebec, so it is unlikely we will field a team. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Rose/Robinson; carried unanimously
NEXT BOARD MEETING	February 11, 2019 at 7:30 PM – RMU Island Sports Center

EMAIL VOTES

ALL

DISCUSSION		
<ul style="list-style-type: none"> ● Motion that we repay the GNCC Legacy Trust Fund \$55,000 that was loaned by them to the curling club: Buffington/O'Dell; carried with abstentions. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE