

Pittsburgh Curling Club Board Meeting Minutes

1/13/2020

7:30 PM

PCC (MCCOY RD)

MEMBERS PRESENT	Steve Buffington, Dustin Devine, Karyn Drombosky, Leonard Jarabek, Minnie Meals, Kim O'Dell, Daphne Roberts, Mark Robinson, Harley Rohrbacher, Marie Rose, Doug Sterling, Neill Turner
MEMBERS ABSENT	
OBSERVERS	Sean Mizerski, Debbie Spang, Zachary Spang
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS	Motion to approve December 2019 Minutes as amended: Sterling/O'Dell; carried unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION	Motion to approve January 2020 Consent Agenda: O'Dell/Rohrbacher; carried unanimously	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION	<ul style="list-style-type: none"> The Spangs are making stabilizers! Awesome! 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
<ul style="list-style-type: none"> ● Building Update!: <ul style="list-style-type: none"> ○ Metal Buildings: <ul style="list-style-type: none"> ▪ The gravel parking lot work was finished today. ▪ Reseeding the back and east outside and power-washing the driveway will begin. ▪ Kitchen/crockpot counter stuff is here and should be installed soon. ▪ Plumbing is supposed to be here this week, then restroom partitions will be installed. ▪ The donated awning is currently resting in the parking lot. It will be installed over the door. ▪ We will install a key box at the front for access when the building is locked. ▪ Duquesne Light: <ul style="list-style-type: none"> ● We finally have power! We need an itemized list of the cost to repair the damage they created. ▪ The chiller is awesome! It was turned it on 1/8-1/9 ▪ What's Next?: <ul style="list-style-type: none"> ● Finish walkways ● Install ADA handrails ● Figure out carpeting and edge trim (Mark to investigate- thanks Mark!) ● Sweep/vacuum forever! ● We don't have an ISP yet. This needs to be addressed. ● We will need a mailbox. Does it go on the building or down at the road? ● We should get a sign on the road. (We will need a variance. They will grant it, we just need to know what we want before we ask). ▪ We need an Insurance Czar. Kim will reach out to Tim to find out what we need, but we will need someone who will take this as their primary project. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Investigate Carpeting	Mark Robinson	

Clean, clean, clean	All	
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MEMBERSHIP

DISCUSSION		
<ul style="list-style-type: none"> • Neill wants to have sign-ups for name tags. This would be a good thing to have at the soft opening. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

DAPHNE ROBERTS

DISCUSSION		
<ul style="list-style-type: none"> • Motion to approve first Columbia Gas payment of \$165.20 and Westview Water of \$9.25: Buffington/Robinson; carried unanimously • Motion to approve Philadelphia Insurance payment of \$1125.00 for D&O Insurance: Buffington/Devine; carried unanimously • Motion to approve payment to USCA/USWCA/GNCC insurance/dues of no greater than \$49/person; Buffington/Roberts; carried unanimously • Motion to approve to Logo Shop budget of \$2000: Roberts/Rose; carried unanimously • Motion to approve two batches of \$9500 for \$5000 in GE Gift Cards: Devine/O'Dell; carried unanimously 		

Financial Report

1/12/2020

Current Assets

Cash/Checking/Savings

Dollar Checking	48,116.90
Charles Schwab Account	1,005.57
PayPal	156.18
PNC - Money Market	58,097.36
PNC - Primary Checking	19,556.97
PNC - Secondary Checking	3,833.58
Undeposited Stripe Funds	23,806.92
Undeposited Funds	9,200.00

Total Cash/Checking/Savings	163,773.48
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Other Current Assets

122001 - Giant Eagle Gift Cards	380.00
12100 - Prepaid Expense	997.80
Dollar Savings Escrow	140,321.30

Total Other Current Assets	141,319.10
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Total Current Assets	305,092.58
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Current Liabilities

Dollar Bank	5,229.66	Interest on construction loan	PAID 1/02
GNCC	1,099.00	Dues	PAID 12/27
Columbia Gas	165.20	Building Heat	PAID 1/02
West View Water	9.25	Building Water	PAID 1/12
Philadelphia Insurance	1,125.00	D&O Insurance (Higher than budget)	PAID 1/13
Canada Curling Stone	445.67	Rock Handles	PAID 1/14
Neill Turner	555.38	Donation Awards	PAID 1/13
USWCA Membership	7.00	Estimate per capita	Due 1/15
USCA Membership	31.00	Estimate per capita	Due 1/31
GNCC Insurance	11.00	Estimate per capita	
GNCC Legacy Loan	1,347.65	First payment	Due 2/1
Columbia Gas	1,572.42	Building Heat	PAID 1/25
Jeff Merwede	554.43	Construction Purchases	PAID 1/13
Mark Robinson	42.61	Construction Purchases	Donated
Leonard Jarabeck	392.52	Construction Purchases	PAID 1/14
Daphne Roberts	281.99	Construction Purchases	PAID 1/14
Amanda Marchitelli	2,000.00	Logo Shop Purchaes	Budget Item
Marie Rose	9,500.00	GE Gift Card Purchases	Budget Item

Total Current Liabilities

24,369.78

Long-term Liabilities

Dollar Bank LOC	1,056,199.06
GNCC Legacy Trust Loan	75,000.00

Total Long-term Liabilities

1,131,199.06

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Sterling/Rose; carried unanimously
NEXT BOARD MEETING	February 10, 2020 at PCC (McCoy Road)

EMAIL VOTES

ALL

DISCUSSION		
<ul style="list-style-type: none"> • Motion to pay \$3,577, the actual amount of dues for the \$110 members of various types, to the USCA for the members who have joined as of 1/30/2020: Roberts/Jarabek; carried unanimously 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE