

Pittsburgh Curling Club Board Meeting Minutes

5/13/2020 7:30 PM Zoom

MEMBERS PRESENT	Steve Buffington, Dustin Devine, Karyn Drombosky, Leonard Jarabek, Minnie Meals, Kim O'Dell, Mark Robinson, Harley Rohrbacher, Marie Rose, Doug Sterling, Neill Turner
MEMBERS ABSENT	Daphne Roberts
OBSERVERS	Sean Mizerski, Debbie Spang, Bryan Spang, Alex Kunz, Burt Cubbison, Brandon Smith
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS		
Motion to approve March 2020 Minutes: O'Dell/Devine; carried unanimously		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION				
● No comments				
● From Steve: These are open meetings and we encourage all members present to be part of the discussions. We would love to hear your input.				
CONCLUSIONS				
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE		

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION	
<ul style="list-style-type: none">● Building Updates:<ul style="list-style-type: none">○ The ice has since refrozen after the chiller breaker shut off. It will require some work to get it level again. We will need to potentially do a flood and several scrapes.○ Sean is basically done with sealing the concrete floors. The Spangs have helped tremendously in putting furniture back.○ There is a roof leak over the main electrical panel in the shop. Workers have been up on the roof to try to fix the leak, and they installed a little metal awning over the box to protect it should it leak again. The breaker is being replaced at no cost to us.○ Sean and Nick have been cutting the grass.○ There is additional outside work that can be done, like the fallen tree and the shrubbery that we need to do to get our developers bond back.○ Steve updated his cash flow sheet to reflect having no new income through June. Despite having no income, with no to minimal expenses, we may be in decent shape. Steve will expand our period of no income a few months and see where we're at.● Reopening:<ul style="list-style-type: none">○ Kim and Karyn did a walk through of the club with measuring tape and developed a "one way" traffic pattern for the club, as well as socially distant places to change shoes, etc. Karyn and Sean then implemented that plan at the club using duct tape arrows and signs.○ Brandon Smith, who is an Infectious Disease fellow at UPMC, can provide guidance on our reopening plan. He indicated that it is imperative to maintain social distance when we are able to get back in the club, suggesting things like eliminating overlapping draw times only using one sweeper. He also strongly encouraged the use of masks while curling and self-quarantining if you leave the area before coming back to the club.○ Kim and Karyn to provide a draft of the reopening plan for discussion at a future meeting. <p>***NOTE: This draft was discussed at a special meeting on 6/2/20 held via zoom. We decided to make a red/yellow/green reopening phase for the club with specific guidelines around use of locker rooms, requiring facemasks, learn to curl and group events, etc. Harly, Neill, and Karyn will create a draft to present to the board. We will also need a new schedule (since spring is basically over anyone), and we will allow any curler who played in Spring to continue in Summer free of charge. We will likely start with several weeks of open curling/pick up to gauge interest and inform our new schedule. Then we can have signups again, get new (or returning) drawmasters, and start up the summer season for real.</p>	
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Look into shrubbery	Marie Rose	
Continue grass maintenance	Sean Mizerski	
Expand “what if” no income scenario	Steve Buffington	
Expand Reopening Plan	Karyn, Kim, Harley, Neill	

MEMBERSHIP

DISCUSSION		
<ul style="list-style-type: none"> ● Annual Meeting: <ul style="list-style-type: none"> ○ Members were informed about our decision to postpone the annual meeting. We haven't received any real feedback, so they seem to be fine with it. ● Outreach and Social Media: <ul style="list-style-type: none"> ○ Alex Kunz presented some slides about his thoughts for being able to improve our outreach and social media. He proposed a marketing campaign that can drive outreach and membership, and ultimately revenue for the club. ○ Alex will recruit a few more members to help with this process. ○ GREAT JOB ALEX AND AMANDA! 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Continue progress on marketing campaign	Alex Kunz	

EVENTS

DISCUSSION	
<ul style="list-style-type: none"> ● Bonspiel Postponement: <ul style="list-style-type: none"> ○ We have notified participants in the Home Opener that it will be postponed indefinitely. Everyone who has responded has been very sympathetic, since we are all dealing with the same issues right now. 	
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

DAPHNE ROBERTS

DISCUSSION		
<ul style="list-style-type: none"> • No financial report presented. • Marie was able to set up a system for depositing cash into the PNC accounts for things like chip sales. • Steve to renew PO Box and seek reimbursement at a later meeting. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Meals/Rose; carried unanimously
NEXT BOARD MEETING	June 8, 2020 at PCC

EMAIL VOTES

ALL

DISCUSSION		
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CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE