

Pittsburgh Curling Club Board Meeting Minutes

11/10/2020

7:30

Pittsburgh Curling Club

MEMBERS PRESENT	Steve Buffington, Nick Connolly, Dustin Devine (phone), Karyn Drombosky, Travis Eiler, Leonard Jarabek, Minnie Meals, Kim O'Dell (phone), Daphne Roberts, Mark Robinson, Harley Rohrbacher (phone), Marie Rose
MEMBERS ABSENT	
OBSERVERS	Sean Mizerski, Nick Steiner, Brian Stuart
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS	Approval of October Minutes: Eiler/Meals; carried unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION	None	
CONCLUSIONS	•	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION

- Building Maintenance
 - The outside of the building looks good!
 - We need to finish cleaning up INSIDE now.
The roof is no longer leaking. Are the drips from condensation?
Clean under stairs, vacuum warm room and ice house, attention to detail
We still have more ice related things to attend to: nipper repairs, etc.
The internet seems to be working. What do we need to get access to the control panel? It is ready for Train.
- GNCC and USCA dispute:
 - No current action items; we are waiting to see if the GNCC decides to leave, and what repercussions that has on our club as a member of both organizations.
- COVID protocols:
 - Updated Yellow Phase: Change to maximum 3 people for use the locker room.
Bonspiel may occur.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

OUTREACH

DISCUSSION

- City Paper Advertising:
 - We are eligible for a match because we came in second in their “Best of” contest.
 - “Last minute push” Package: social media mention, web banner ad, ad in email paper, 1/6th page in print, \$225.
 - For \$650, that would get us an article, an Instagram story, and everything above. We should look through free avenues first, when we should re-evaluated after January.
 - Dustin to find out how long our match is good for.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

Contact City Paper for more info on packages and matching dollars

Dustin Devine

FUNDRAISING

DISCUSSION

- Sponsorships:
 - We are moving forward with UPMC for the multi-year sponsorship!
 - We also received a sponsorship from Forward/Shady Apartments.
They want a 1 year banner! Someone needs to work with Brandon on the format for the graphic designs and ordering. Marie to work with Brandon.
Thanks Marie!
- PA Paralysis Grant:
 - Minnie has been working with Matt to identify different clubs through which we might be able to source participants for wheelchair curling events, both learn to curls and spiels.
 - We are targeting Utica, Coyote, and various rehabilitative sports organizations in the area.
 - Matt has sent in the necessary paperwork to get started.
 - Minnie and Matt to train learn to curl teachers next week. Also, purchasing delivery aids, renting a van, etc.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Work with Brandon Smith on finalizing sponsorships	Marie Rose	
Work with Matt on Wheel chair curling grant	Minnie Meals	

FINANCIAL

DISCUSSION

Financial Report:

as of 11/10/2020

Current Assets		
Cash/Checking/Savings		
Dollar Checking	\$447.00	
Dollar Savings	48.01	
Charles Schwab Account	1,005.77	
PayPal	1,386.96	
PNC - Money Market	115,062.89	
PNC - Primary Checking	97.39	
PNC - Secondary Checking	16,755.12	
Undeposited Stripe Funds	-	
Undeposited Wave Funds	-	
Undeposited Other Funds	58.00	AWAITING Acetta Group
Total Cash/Checking/Savings	\$134,861.14	
Other Current Assets		
122001 · Giant Eagle Gift Cards	\$95.00	
12100 · Prepaid Expense	6,059.55	
Dollar Savings Escrow	38,111.43	
Total Other Current Assets	44,265.98	
Total Current Assets	\$179,127.12	

Current Liabilities			
Paid/Current Liabilities		PAID/SCHEDULED	
West View Water	\$29.70	10/14/2020	PAID
Columbia Gas	24.75	10/16/2020	PAID
Telephonix	107.00	11/1/2020	PAID
GNCC Legacy Loan	1,347.65	11/1/2020	PAID
Dollar Bank	4,757.64	11/1/2020	PAID
Comcast	144.68	11/4/2020	PAID
Duquesne Light	2,101.89	11/5/2020	PAID
Philadelphia Insurance Co (BOD)	1,125.00	11/23/2020	DUE
USPS	67.00	11/30/2020	DUE
HAB-MISC (Stowe Sewer)	107.45	12/30/2020	NEXT
Wm T Hutchinson Co PSP	375.00	12/31/2020	NEXT
Total Paid/Current Liabilities	10,187.76		
Long-term Liabilities			
CONCLUSIONS			
Dollar Bank Construction Loan	\$1,300,000.00		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Continue treasurer transition Rose-Buffington Loan	101,500.00	Daphne Roberts/Nick Steiner	
Finalize conversion of loan Hutchinson Loan	30,000.00	Steve Buffington	
Total Long-term Liabilities	\$1,500,673.10		
<ul style="list-style-type: none"> We are converting our loan to begin to pay principal. 			
MEETING ADJOURNED		Motion to adjourn: Meals/Robinson: carried unanimously	
NEXT BOARD MEETING		December 8, 2020 at PCC	
<ul style="list-style-type: none"> As the prime rate increases, we can flip over to the fixed rate when it is advantageous for us. 			

EMAIL VOTES

ALL

DISCUSSION
<ul style="list-style-type: none"> Bonspiel Postponement: <ul style="list-style-type: none"> The Allegheny County Health department issued several orders/advisories in the week leading up to our bonspiel.

- First, anyone travelling into PA from out of state must produce a negative COVID test result within the 72 hours prior to them arriving. This is an enforceable order. Bonspiel participants were notified and many dropped out.
- Second, residents of Allegheny County were advised not to leave their homes except for essential reasons (food, medicine, etc.), along with recommended restrictions on gathering sizes. This is an advisory and is not enforceable. After this advisory was issued, combined with the fact that less than half of the original teams were still interested in participating, the bonspiel was postponed.
- No vote was taken.
- Revised COVID screening:
 - After the above advisory was issued, the board held an emergency meeting on 11/21/20 to determine if regular curling at the club was feasible.
 - Because the order is not enforceable and we consider ourselves a business, we decided to allow curling to continue as normal with a few additional caveats:
 - Locker room use is now prohibited.
 - Absolutely no social gathering on the club grounds. This includes outdoor broomstacking
 - Curlers must inform the drawmaster by the given deadline each time they want to curl. This means drop-in curlers will be turned away.
 - Along with temperature screenings, curlers must sign an affidavit each time that they curl that they have not participated in any high-risk situations.
 - No vote was taken.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE