

Pittsburgh Curling Club Board Meeting Minutes

10/14/2019

7:30 PM

RMU ISLAND SPORT CENTER

MEMBERS PRESENT	Dustin Devine, Karyn Drombosky, Leonard Jarabek, Mark Robinson, Marie Rose, Doug Sterling, Minnie Meals (via proxy)
MEMBERS ABSENT	Steve Buffington, Kim O'Dell, Harley Rohrbacher, Daphne Roberts, Neill Turner,
OBSERVERS	Brian Stuart, Alex Kunz, Sean Mizerski
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS	Motion to approve September 2019 Minutes: Rose/Robinson; carried unanimously (Minnie via proxy)	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION	Motion to approve October 2019 Consent Agenda: Robinson/Devine; carried unanimously	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION	Thanks to everyone who is helping get the info out!! Donations are coming in!	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
CONCLUSIONS		
<ul style="list-style-type: none"> • Building Committee: <ul style="list-style-type: none"> ○ We will need all hands on deck in the coming weeks. We will have the ability to save construction money by providing unskilled labor. We will also need to move our rocks from RMU. ○ Kim and Marie have started a wish list for Amazon of items that we will need. Brian and Alex to put on the web. ○ Countertops: Approx. \$6,500 for custom countertops from the kitchen endowment. ○ Motion to approve counter top designs as presented, including north wall counter top for approx. \$6,500; Drombosky/Sterling; carried unanimously. ○ We should have an awning on the front door! To be investigated. • Open house: <ul style="list-style-type: none"> ○ Should we get an event liquor license? We need specific days. Brian to investigate the event liquor license. ○ We would need donation recognitions in by then, sheet sponsorships, etc. ○ Dustin and Alex to work on article for USCA and GNCC newsletters. • Operating Procedure: <ul style="list-style-type: none"> ○ Mark Evans has presented an operating procedures manual for a basic outline of how committees and sub-committees can be handled. It is based on the 4 larger committees previously agreed upon that will need to be led by board members. Karyn to email out to board. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Investigate Event Liquor Licenses	Brian Stuart	
Publish Amazon Wishlist	Alex Kunz	
Email out Operating Procedure Document to the Board	Karyn Drombosky	

MEMBERSHIP

DISCUSSION		

- New membership dues structure:
 - The transition committee presented a proposed dues structure for curling in the building.
 - Half Season: \$375
 - Whole Season: \$600
 - Social No Curling: \$100
 - Booster No Pubs: \$50
 - There is room to adjust this for new curler programs.
 - We will need to MARKET THIS!!! This is cheaper per game than a normal, hockey ice, freezing cold season.
- Motion to accept the above membership numbers for the upcoming January-September 2020 season: Rose/Sterling; carried unanimous

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING

DISCUSSION		
<ul style="list-style-type: none"> • Low-e ceiling fundraiser: <ul style="list-style-type: none"> ○ \$20,160; Keep it up folks!! We have a new supplier who can install at any time and is providing a high quality product! ○ Motion to go with the new low-e ceiling provider: Sterling/Robinson; carried unanimously 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

DAPHNE ROBERTS

DISCUSSION		
-------------------	--	--

**Pittsburgh Curling Club
Financial Report**

**As of
10/14/2019**

Current Assets

Cash/Checking/Savings

Dollar Checking	4,381.81
Charles Schwab Account	1,005.45
PayPal	5,493.78
PNC - Money Market	133,932.70
PNC - Primary Checking	5,250.00
PNC - Secondary Checking	5,800.40
Undeposited Funds	3,500.00

Total Cash/Checking/Savings 159,364.14

Other Current Assets

122001 · Giant Eagle Gift Cards	3,610.00
12100 · Prepaid Expense	1,054.11
Dollar Savings Escrow	140,057.53

Total Other Current Assets 141,111.64

Total Current Assets 300,475.78

Current Liabilities	Dollar Bank	1,798.95	Interest on construction loan PAID 9/30/2019
		6,035.24	UV Filter & Rain Tank

Total Current Liabilities

7,834.19

Long-term Liabilities

Dollar Bank LOC	746,089.80
GNCC Legacy Trust Loan	75,000.00

Total Long-term Liabilities 821,089.80

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

MEETING ADJOURNED

Motion to adjourn: Drombosky/Robinson; carried unanimously

NEXT BOARD MEETING

November 11, 2019 at RMU Island Sports Center

EMAIL VOTES

ALL

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE