

Pittsburgh Curling Club Board Meeting Minutes

3/8/2022

7:00

491 McCoy Road

MEMBERS PRESENT	Dustin Devine, Travis Eiler, Steve Buffington, Burt Cubbison, Marie Rose, Deb Spang, Leonard Jarabeck, Nick Connolly, Erin McManus
MEMBERS ABSENT	Daphne Roberts, Sean Mizerski, Mark Robinson
OBSERVERS	Alex Visnich, Sarah Fissella, Ryan Fissella, Rick Barnwell, Jackie Temple, Gerry Kyle, Constantin Koehler, Joe Walton, Allison Devine, Beth Lehman
CALLED TO ORDER	7:00 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS		
Approval of Previous Month's Minutes: Cubbison/Buffington; carried unanimously		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION
<ul style="list-style-type: none">• Email from Kevin Chambers<ul style="list-style-type: none">○ The two committees I think should be part of our club are: Building Committee: improvements, repairs and maintenance of the overall building and grounds. Ordering essentials TP, soap, cleaning supplies and ect. Fundraising committee: create and implement ideas to get more outside revenue in. Donation drives, selling adds around the building, getting companies to be involved in PCC. Also grow outreach by going to meetings like Chamber of Commerce. Organize booths at events like the county fair or big athletics events (maybe fairs and things would be recruiting).

- Kevin indicated that he would be willing to be the point-person for these committee's initially, then would look to find someone to take over as point-person for one of them after they were off the ground.
- Suggestion from Martha regarding sending a letter to the advertisers who have ads in the ice-house informing them of the number of patrons who have been through the building during the Olympic season.
- Beth-suggestion regarding contacting the Penguins after seeing they had recently participated in a small curling competition on their social media
 - Leonard explained that he was contacted by someone from the Penguins in December, they had inquired about us bringing rocks for them to use for this event. Leonard stated that he responded stating that this was not feasible during the Olympic rush.
 - Leonard forwarded this contact info to Dustin, will explore looking into building this relationship.
- Rick Barnwell had the scraper blade sharpened, will be bringing it back to the club in the next day or two

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION	<ul style="list-style-type: none"> • Question regarding how board members are elected <ul style="list-style-type: none"> ○ Typically members who are interested in becoming board members are sent a document with a few questions regarding why they would like to be a board member/what they bring to the table ○ New members are voted in at the annual meeting, 3 year commitment 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

DISCUSSION		
<ul style="list-style-type: none"> • Spring Session: April-May <ul style="list-style-type: none"> ○ Will send out email to members to remind them of the Spring session signups ○ Rookie League <ul style="list-style-type: none"> ▪ Ryan and Constantin will be spearheading ▪ Hope to have experienced members attend as coaches ○ Monday will hopefully continue to be league ○ Saturday will transition to either early morning or evening draw • Annual meeting/Steel Spiel <ul style="list-style-type: none"> ○ Should these be held together, if so when <ul style="list-style-type: none"> ▪ Discussion on whether it would be best to do shortly after Tropicurl or later in the summer ▪ Decision will not be made at this time, will consider options and discuss prior to/at next board meeting so a decision can be made in a timely manner. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

DISCUSSION		
<ul style="list-style-type: none"> • Donately: \$1,089 in donations over the last month • 15 Giant Eagle gift cards have been distributed for post LTC drawings • Deposited Funds 1/26/22-2/27/22: \$3,662.68 <ul style="list-style-type: none"> ○ Roughly \$1,200 of this is from logo shop cash purchases 		

- Logo shop/Square sales 2/7/22-3/7/22: Net total \$6,557.70
- Haven't heard back from attorney about possibility of arguing the property assessment

CONCLUSIONS

Motion: All documented expenses incurred by members or helpers, on behalf of The Dykes Memorial Spiel shall be reimbursed, upon submission of such documentation to the treasurer. Roberts/Rose; motion carries unanimously

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS

DISCUSSION

- Dykes
 - Went over very well. Received positive reviews all around.
 - Would definitely consider hosting this, or similar championship spiel's in the future
 - Ryan Fissella added that he has been in contact with the GNCC regarding wheelchair accessible clubs, and he has been informed that only 17 that they know of are accessible.
 - We should make sure that our accessibility is known for all future events.
 - Revenue:
 - Square: \$3490
 - Bar (Cash): \$4816
 - Cash (50/50, donations, raffles): \$1338
 - Registration: \$16,418
 - Total: \$27,200
 - Expenses \$7,376.16
 - Net Income: \$19,823.84
- Spring Training
 - Starts this Friday
 - Has been shortened to a 3 day spiel due to number of teams registered
 - Need to continue to encourage members to volunteer for the event
 - Volunteer signup sheet has been created and sent to membership
 - Sarah Fissella and Daphne Roberts are handling kitchen duties
 - Working to fill a final team, and get some fill in's for certain draws
- Olympic LTC's
 - Scheduled out through April 2
 - Need volunteers for upcoming sessions
 - Have continued to fill regularly, but have started to fill a little more slowly as we get further from the Olympics
 - Will explore adding dates in mid/late April and May

- Will reduce participant number to 32
- Have received a significant number of requests for Group LTC's/corporate events
- Refund policy question: Do we need to standardize a refund policy for these events?
We have had several recent no shows
 - Group events we currently charge a "restocking" fee, but there is no current policy for Olympic events
 - Is the COVID policy clearly stated during the sign up process
 - Yes
- Tropicurl
 - June 2-5
 - Registration currently full
 - There is a waitlist, scheduling can be emailed to be added to the waitlist
 - Will plan to utilize the special event liquor license
 - Plan for pins/shirts for the event
 - Discussion that if we were to go through with this that we would likely make it a general design, not yearly
 - If anyone is interested in coming up with a design/get pricing to present to the board as options they can do so
 - Discussion about setting up more activities (cornhole, horseshoes, etc) to keep participants on site, and hopefully utilizing special event liquor license.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Eiler/McManus; carried unanimously
NEXT BOARD MEETING	April 12, 2022 at PCC

EMAIL VOTES

ALL

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE