

# Pittsburgh Curling Club Board Meeting Minutes

5/10/2022

7:00

491 McCoy Road

|                        |  |
|------------------------|--|
| <b>MEMBERS PRESENT</b> | Dustin Devine, Travis Eiler, Nick Connolly, Erin McManus, Burt Cubbison, Leonard Jarabeck, Marie Rose, Steve Buffington, Daphne Roberts, Sean Mizerski |
| <b>MEMBERS ABSENT</b>  | Mark Robinson, Debbie Spang  |
| <b>OBSERVERS</b>       | Don Cober, Ryan Fissella, Sarah Fissella, Alexander Visnich, Jacki Temple  |
| <b>CALLED TO ORDER</b> | 7:00 PM  |

## APPROVAL OF PREVIOUS MINUTES

|                     |   |                 |
|---------------------|---|-----------------|
| <b>DISCUSSION</b>   |   |                 |
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| <b>CONCLUSIONS</b>  |   |                 |
|                     | Approval of Previous Month's Minutes: McManus/Cubbison; Roberts abstains, motion passes |                 |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |
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## MEMBER COMMENTS

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| <b>DISCUSSION</b>  |
| <ul style="list-style-type: none"> <li>• Email from Sarah Fissella             <ul style="list-style-type: none"> <li>○ I have enjoyed being apart of the Pittsburgh Curling Club for my first season in 2021-22. Because I have enjoyed learning to curl and making new friends, I want to make sure the club succeeds and remains open. There are two issues that I think will help make the club more successful and sustainable.</li> <li>○ Social atmosphere<br/>We are a "club" I think adding more social events will get more membership participation in things. It will improve morale at the club which in turn will increase volunteering and I believe increase word of mouth advertising to get more members. Some ways to make the club more social is to have more events at the facility then just curling and volunteering. I look at the Facebook pages for other curling clubs and they are doing watch parties for</li> </ul> </li> </ul> |

the Olympics, Paint and Sip nights at the club (at the members expense), and potlucks. Some ideas I have include a PCC night at the Pirates game, a cookout in the summer with the firepit and maybe some games, Holiday parties (wouldn't it be fun to curl in Halloween costumes!). We have had a new year's gathering and a Superbowl party this season and they were two of my personal favorite times at the club.

- Fundraising

Other than bonspiels, learn to curls, and memberships we need to find other ways to fundraise to keep the club afloat.

One suggestion I have that would incorporate both the social atmosphere and fundraising is month dinner nights. There are tons of restaurants (Chipotle, Primanti Brothers, Applebee's, Buffalo Wild Wings, Boston Market, Houlihan's, BJs brewhouse) that do Dine to Donate nights. As a nonprofit we would be eligible to participate in those. Pick one restaurant a month and set up a Dine to Donate night, promote it not only to our members (who can then promote to their friends and family) but also on our Facebook page. At these events you arrange a date and time at a restaurant any anyone that comes to that restaurant and mentions they are there for the Dine to Donate night will have 10-15% of there pretax food cost donated back to the organization. We are all spread out over the Pittsburgh area so I think it would be beneficial to have them in different areas each month. If we get the word out there enough this could bring in a couple hundred dollars a month and all we would need to do is arrange the date and promote it.

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| <b>CONCLUSIONS</b>  |                           |                 |
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| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b> | <b>DEADLINE</b> |
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## BOARD ANNOUNCEMENTS

## BOARD MEMBERS

|                   |   |
|-------------------|---|
| <b>DISCUSSION</b> | <ul style="list-style-type: none"> <li>• Nick Connolly has submitted his resignation to the board effective following today's meeting             <ul style="list-style-type: none"> <li>○ This seat will be filled at the upcoming election (will be a one year term)</li> </ul> </li> </ul> |
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|---------------------|---|-----------------|
|                     | <ul style="list-style-type: none"> <li>• Ice Removal <ul style="list-style-type: none"> <li>○ Will be melting ice this year, will need to wash down floor following the melt</li> </ul> </li> </ul> |                 |
| <b>CONCLUSIONS</b>  |   |                 |
|                     |   |                 |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |
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## MEMBERSHIP

|  |      |        |          |   |
|--|------|--------|----------|---|
| <b>DISCUSSION</b>  |      |        |          |   |
| <ul style="list-style-type: none"> <li>• Discussion about 2022-23 season <ul style="list-style-type: none"> <li>○ • October 1 – Start of season</li> <li>○ • October 20-23 – 20th Anniversary Bonspiel</li> <li>○ • Late January/Early February – GNCC Spiel (Men’s Seniors?) <ul style="list-style-type: none"> <li>▪ Seems that this tends to bring in 12-18 teams</li> <li>▪ Higher attended events tend to have large number of home club representation</li> </ul> </li> <li>○ • Early March – Spring Bonspiel</li> <li>○ • June 1-4 – TropiCurl <ul style="list-style-type: none"> <li>▪ Suggestion to send out survey to see popularity of given nights, and given structure for each night</li> </ul> </li> <li>○ Spare policy: <ul style="list-style-type: none"> <li>▪ Would be eligible for sparing starting at the 2 league level (fall/winter combined) <ul style="list-style-type: none"> <li>• Later discussed that we might consider making this start at the 2+2 membership level</li> <li>• Later again discussed that sparing should be included at the \$550 level</li> <li>• Decided upon no more than the number of sessions you signed up for as the number of spares you can have</li> </ul> </li> <li>▪ Higher membership level would give you higher priority on the spare list</li> </ul> </li> <li>○ Practice policy: <ul style="list-style-type: none"> <li>▪ Would like to include practice time at a certain level of membership</li> </ul> </li> <li>○ Rates:</li> </ul> </li> </ul> |      |        |          |   |
|  | Fall | Winter | Combined |   |
| 1 League   | 350  | 350    | 550      | Spares/week   |
| 2 Leagues  | 550  | 550    | 950      | Punch cards??   |
| Unlimited  | 700  | 700    | 1200     | Free unlimited sparing<br>Designated practice time<br>Entry to PCC Bonspiel |
|  |      |        |          | <ul style="list-style-type: none"> <li>• Social \$50</li> </ul>             |

- Base \$100
- Out of town/beginner \$250

### CONCLUSIONS

Motion to approve price structure: Rose/Cubbison; motion carries unanimously  
 Motion to approve 2022-23 calendar start and end dates: Roberts/Rose; motion carries unanimously

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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## OUTREACH

### DISCUSSION

### CONCLUSIONS

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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## FINANCIAL

### DISCUSSION

| Pittsburgh Curling Club Financial Reports |           |                    |
|---|-----------|--------------------|
| As of 05/10/2022                          | 4.78      | Months of Solvency |
| <b>Current Assets</b>                     |           |                    |
| <b>Cash/Checking/Savings</b>              |           |                    |
| Dollar Checking                           | -         |                    |
| Dollar Savings                            | 16,832.75 |                    |
| Charles Schwab                            | 1,005.95  |                    |
| PayPal                                    | -         |                    |
| PNC - Money Market                        | 26,510.11 |                    |
| PNC - Primary Checking                    | 9,413.41  |                    |

|  |                  |  |
|--|------------------|--|
| PNC - Secondary Checking               | 35,271.91        |  |
| Undeposited Stripe Funds               | 493.98           |  |
| Undeposited Other Funds                | 25.00            |  |
| <b>Total Cash/Checking/Savings</b>     | <b>89,553.11</b> |  |
| <b>Other Current/Restricted Assets</b> |                  |  |
| 122001 · Giant Eagle Gift Cards        | -                |  |
| 12100 · Prepaid Expense                | 10,218.58        |  |
| <b>Other Current/Restricted Assets</b> | <b>10,218.58</b> |  |
| <b>Total Current Assets</b>            | <b>99,771.69</b> |  |

**Current Liabilities**

| <b>Paid/Current Liabilities</b> |           | <b>PAID/ SCHEDULED</b> |      | <b>NOTES</b>           |
|---------------------------------|-----------|------------------------|------|------------------------|
| Jordan Tax Service              | 13,790.07 | 4/30/2022              | PAID | Stowe Twp Property Tax |
| Dollar Bank Loan                | 8,296.71  | 4/30/2022              | PAID |                        |
| GNCC Legacy Trust               | 1,347.65  | 4/30/2022              | PAID |                        |
| Duquesne Light                  | 3,018.44  | 5/9/2022               | PAID |                        |
| Comcast                         | 146.29    | 5/9/2022               | PAID |                        |
| Iron City Express               | 96.00     | 5/11/2022              | PAID | Dumpster               |
| West View Water                 | 36.68     | 5/12/2022              | PAID |                        |
| PA Municipal Service Co         | 59.91     | 5/13/2022              | PAID | Sewage                 |
| Columbia Gas                    | 324.36    | 5/18/2022              | PAID |                        |
| GNCC Dues                       | 335.00    | 5/30/2022              | DUE  | Additional Members     |
| GNCC Insurance                  | 126.00    | 5/30/2022              | DUE  | Additional Members     |

**Total Paid/Current Liabilities**      **27,577.11**

| <b>Long-term Liabilities</b>       | <b>PRINCIPAL</b>   | <b>CHANGE</b> |
|------------------------------------|--------------------|---------------|
| GNCC Legacy Trust Loan             | 47,569.72          | -\$1,222.00   |
| Dollar Bank Construction Loan      | 1,226,945.00       | -4,135        |
| Rose-Buffington Loan               | 106,000.00         | 250           |
| Hutchinson Loan                    | 28,417             | -             |
| <b>Total Long-term Liabilities</b> | <b>\$1,408,932</b> |               |

- 3 Deposited Funds
  - a. 4.20.22 \$926.00
  - b. 5.3.22 \$583.00

- c. Total \$1,509.00
- 4 Reimbursements
  - a. Vote to reimburse Marie for volunteer incentive gift cards and Rick for scraper blade sharpening
- 5 Logo shop: net total \$734.65

**CONCLUSIONS**

Motion to approve reimbursements: Cubbison/McManus; motion carries unanimously  
 Motion to approve \$10,000 Giant Eagle giftcard purchase: Rose/Roberts; motion carries unanimously

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|--------------|--------------------|----------|
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**EVENTS**

**DISCUSSION**

- 6 Rail City/Nittany Valley/Morgantown Friendly
  - a. \$505 in donations
  - b. Also received boxes of snacks/water and several bottles of wine which can be used as a raffle basket for tropicurl
- 7 Annual meeting
  - a. Short curling tournament at 1p-\$5 per competitor
    - i. Half goes to winner, half to club
  - b. Sarah Fissella putting together potluck prior to meeting
  - c. Meeting to begin at 7p
    - i. Good news: we've brought in \$42,900 more than budgeted through April
    - ii. Bad news: we've spent \$78,317 more than expected (most of that being taxes)
- 8 Specialist Olympic LTC
  - a. May 28<sup>th</sup> at 12p
    - i. May have 1-2 wheelchair participants
    - ii. Will have caretakers/assistants on the ice as well
- 9 Tropicurl
  - a. Burt has sent out volunteer sign up sheet
    - i. Will need to continue to push this to members
  - b. Discussed medal options for event finalists
  - c. Kitchen is ready for event
  - d. Need to add Auction Basket tab to tropicurl sign up sheet
    - i. Completed by Marie

**CONCLUSIONS**

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|--------------|--------------------|----------|
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| Erin will contact Daphne about research she has done on event medals | McManus/Roberts | End of the week |
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|---------------------------|---|
| <b>MEETING ADJOURNED</b>  | Motion to adjourn: Eiler/Jarabeck ; carried unanimously |
| <b>NEXT BOARD MEETING</b> | June 14, 2022 at PCC                                    |

**EMAIL VOTES**

**ALL**

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|---------------------|---------------------------|-----------------|
| <b>DISCUSSION</b>   |                           |                 |
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| <b>CONCLUSIONS</b>  |                           |                 |
|                     |                           |                 |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b> | <b>DEADLINE</b> |
|                     |                           |                 |