Pittsburgh Curling Club Board Meeting Minutes

12/12/2023

7:00

491 McCoy Road

	Debbie Spang,, Sean Mizerski, Joe Walton, Leonard	d Jarabeck.
A 451 4D 5DC DD 5C51	Burt Cubbison, Gerry Kyle,	
MEMBERS PRESENT Steve Buffington, Jacki Temple, Rich Palagallo,		
	Allie Devine, Dustin Devine,	0n Zoom
MEMBERS ABSENT	Erin McManus, Sarah Fissella, Daphne Roberts	
OBSERVERS	Michael Gerver, Courtney Gerver	
CALLED TO ORDER	7:00 PM	

APPROVAL OF PREVIOUS MINUTES

DISCUSSION						
June 2023 minutes were submitted.						
 Annual meeting minutes 	are still absent					
CONCLUSIONS						
Approval of November Minutes: R. Palagallo/G Kyle; carried unanimously						
ACTION ITEM	S	PERSON RESPONSIBLE	DEADLINE			

MEMBER COMMENTS

DISCUSSION		
• none		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

Pittsburgh Curling Club Financial Report												
As of 11/30/2023	2.22 1	Months of Solvency if no additional income										
Current Assets		Current Income		Current Liabilities			HOTEO	EVENUE THE	Current Liabilities for December			HOTES
End of Month Balance		Income Deposited		Paid Liabilities		PAID	NOTES	EXPENSE TYPE	Planned Liabilities		SCHEDULED	
Dollar Checking	0.00	PNC - Money Market Interest	0.32	Duquesne Light	2,940.33	11/3/2023		Utilities	Duquesne Light	2,770.02	12/5/2023	
Dollar Savings	14,270.58	Dollar - Savings Interest	7.01	Comcast	251.29	11/5/2023		Utilities	Comcast	251.29	12/5/2023	
PayPal	0.00	Donations	198.07	Columbia Gas	158.92	11/9/2023		Utilities	Columbia Gas	399.02	12/12/2023	
PNC - Money Market	33,613.80	Logo Shop	44.47	West View Water	29.70	11/13/2023		Utilities	West View Water	29.70	12/11/2023	
PNC - Primary Checking	6,448.35	Sales Tax	7.93	Iron City Express	121.82	11/14/2023		Utilities	Intuit Qbooks	64.20	12/14/2023	
PNC - Secondary Checking	2,040.59	Snacks	279.60	Intuit Qbooks	64.20	11/15/2023		Office Expense	Iron City Express	120.00	12/16/2023	
Total Cash/Checking/Savings	56,373.32	Pizza League	(90.00)	PAMS	7.29	11/18/2023		Utilities	PAMS	22.20	12/18/2023	
Other Current/Restricted Assets		Drop-in Curling	15.00	PAMS	0.40	11/18/2023		Bank Fee	PAMS	0.40	12/18/2023	
122001 · Giant Eagle Gift Cards		Bonspiel - 50/50	235.00	Dollar Bank Loan	3,206.29	11/19/2023		Loan	Dollar Bank Loan	3,117.57	12/15/2023	
12100 · Prepaid Expense	13,669.87	Bonspiel - Meals	40.00	Dollar Bank Interest	6,499.40	11/19/2023		Interest	Dollar Bank Interest	6,588.12	12/15/2023	
Other Current/Restricted Assets	13,669.87	Bonspiel - Bar	1,505.00	Allison Devine	675	11/27/2023	PAID	Logo Shop - Pins	Commomwealth of Pennsylv	100.00	11/30/2023	3 sales tax
Total Current Assets	70,043.19	Stripe - Credit Card	16,091.53	Daphne Roberts	50.07	11/27/2023	PAID	Refreshment Cards	Daphne Roberts	1,438.37		Bonspiel Bar, Bonspiel Pipe
		Stripe Fees	(421.74)	Sarah Fissella	432.48	11/27/2023	PAID	Logo Shop - T-Shirts	Leonard Jarabeck	143.16		Bonspiel Bar
		Drop-in Curling	25.00	Philadelphia Insurance Compar	1,347.00	11/27/2023	AUTO	Board of Directors In	surance Marie Rose	80.19		Coffee Pot
Movement Between Accounts		Group LTC	3,700.00	Jordan Tax Services	9,398.90	11/29/2023	PAID	STO-ROX School Dis	strict Wm T Hutchinson Co PSP	235.36	12/23/2023	3 Interest
Transfer from PNC - Secondary Check	ing to:	LTC	2,650.00	Jordan Tax Services	3.50	11/29/2023	PAID	bank fee	Wm T Hutchinson Co PSP	2,472.39	12/23/2023	3 Loan
PNC - Primary Checking	13,900.00	Donation	210.00	Total Paid/Current Liabilities	25,186.59				GNCC Legacy Loan	84.71	12/23/2023	3 Interest
PNC - Money Market	5,000.00	Gift Certificate	150.00						GNCC Legacy Loan	1,262.94	12/23/2023	Loan
Transfer from PNC - Money Market to:		Membership	300.00	Long-term Liabilities	PRINCIPAL	CHANGE			GNCC	654.00	12/23/2023	3 Insurance
PNC - Primary Checking	9.000.00	League Fees	4.528.27	GNCC Legacy Trust Loan	33,883,51	0.00)		GNCC	1,550.00	12/23/2023	3 Dues
Transfer from PNC - Primary Checking	to:	Bonspiel Entry Fees	4,950.00	Dollar Bank Construction Loan	1,157,318.50	-3,206.29	6.5% Nov	v	Total Planned/Current Liabilities	21,383.64		
Dollar Savings	20.000.00	Square - Credit Card	1.504.21	Rose-Buffington Loan	110,750.00	250.00)					
		Square Fees	(67.45)	Hutchinson Loan	18.829.20	0.00						
		Logo Shop	545 50	Total Long-term Liabilities	\$1,320,781							
		Sales Tax	13.16		,,							
		Pizza League	135.00									
		Bonspiel - Bar	723.00									
		Bonspiel - Meals	20.00									
		Bonspiel - 50/50	35.00									
		Drop-in Curling	100.00									
		Total Income Deposited	19,838,14									

• Ended November 2023 with \$56,373.32 in the bank.

o Solvency: 2.22 months if no additional income

o Income last month: \$19,838.14

o Paid liabilities last month: \$25,186.54

o December's anticipated liabilities: \$21,383.64

Total long term liabilities owed: \$1.32 M

• Small Financials - report from M.Rose

PNC depo	sit			
12.12.23				
	_		_	
	Date	Department	Amt	
	12.12.23	cash - stone purchase	\$	125.00
	12.12.23	checks - 6 stone purchase	\$	750.00
	11.30.23	citizens charitable Foundation*	\$	57.60
		TOTAL	\$	932.60
		*Sarah Fissella matching gift		

• Undeposited funds: \$875 from rock sales. All member purchases.

Donately:

- o Nov 2023
 - Members: \$110 (recurring); \$775 in kind bonspiel food donation
 - Non member: \$100.00 (recurring, previous member)

- Dec 2023 (thru 12.11.23)
 - Members: \$110 (recurring)
- YTD: \$38,783
- Marie would like to send a note of appreciation to those who have recurring donations
- Bookkeeper
 - Still looking for a bookkeeper.

CONCLUSIONS

Approval to reimbursement L.Jarabeck (\$143.16 for bonspiel bar expenses) and D.Roberts (\$200 piper; \$1238.37 bonspiel bar expenses). G.Kyle/R.Palagallo; carried unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OLD BUSINESS

DISCUSSION

- Registration software
 - o placeholder
- Rocks donated to Bucks County
 - o placeholder
- Status of "opting in" on the USCA individual membership
 - Email sent to club members in November to see if they wanted to opt in for individual membership
 - 52 members are registering with the USCA
 - o Members may still be registered for USCA. Let a board member know.
 - o Roster sent in to USCA by November 30
 - We are waiting for a invoice from USCA

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS COMMITTEE

DISCUSSION

BONSPIELS

- Party Spiel
 - o 22 teams so far; need to get to 24 teams for the bracket to be effective
 - Steve will look for members to see if we can create another team
- Co-hosting the Dykes with Broomstones
 - Update on interest form Bob Hogan
 - 67 teams have already pre-registered
 - o 32 teams will be selected soon who will play at Broomstones

- Proposed Spring Training Spiel April
 - o no dates yet
- Proposed Wheelchair Spiel May
 - o no dates yet
 - o GNCC did Pittsburgh want to host a wheelchair spiel?
 - combining GNCC with non-GNCC players could cause difficulties
 - Steve will look into this.
- Tropicurl June 6 9, 2024
 - Sign ups will go live at noon on Saturday, January 6, 2024
 - o An email needs to go out to all potential teams
 - o 40 teams

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

COMMUNICATIONS COMMITTEE

DISCUSSION		
 no committee report 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCE COMMITTEE

DISCUSSION

- Property Assessment will decrease from \$1,342,700 to \$733,400 (45% decrease).
 - The school district has a December 22nd deadline to appeal.
- Updated scorecard was shared
 - Need to fill the bonspiels
 - Need to continue with LTC and turn in participants into members

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP COMMITTEE

DISCUSSION

- Curling Stone Fundraiser
 - ~\$2500 raised for the club. So far 19 of the 20 rocks with handles have been sold.
 - 43 stones without handles remaining
 - o 6 handles for the stones on the ice are still not engraved.
- Ideas for activities for members/family only in January
 - Crokinole tournament
 - Hammer and Hog party night
 - Game night challenge
 - o Keep the costs low
- Email blast for former members
 - Let's send a blast out about the Winter season and options for joining

CONCLUSIONS

Approval to send out an email blast to past members and the Learn to Curl list to offer the winter & spring sessions at a discounted rate. The Winter session (\$100 base + \$250 for 1 session) will be regular price with a free spring session for 1st time and returning members. G.Kyle/J.Temple; carried unanimously

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send out email to past members and LTC participants about upcoming season for a discount	Gerry Kyle	Before January

FACILITIES COMMITTEE

DISCUSSION

- Scraper blade
 - Still no invoice for reimbursement
- Ceiling Plastic Installation
- Gutters
 - o Steve and Rich cleaned the south side gutters. Still need to clean out the North side.
- Toilets
 - o Fix 2 leaky toilet valves and reseat the same two toilets before Partyspiel.
- Ice Flood
 - Need to do an ice flood before the Partyspiel.
 - Flood and scrape probably January 2 and January 3, 2024

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Volunteers needed to help with flood and scrape		early January

NEW BUSINESS

DISCUSSION

- PA Liquor License Regs & Club practices
 - Reminder that PA liquor law prohibit the sale of alcoholic beverages without a liquor license or a Special Occasion Permit
 - o Learn to Curl offerings for donation are snacks and non-alcohol beverages only.
- Use of Intellectual Property on website of social media
 - o Concern with a meme that was posted on social media
 - o The social media team is looking into the situation.
 - o Parody/memes can be used if certain rules are followed.
 - o Courtney and Michael Gerver were present to answer questions.
- League spares current practice vs "spares policy"
 - o topic tabled to next meeting
- Membership payment plans and missed payments
 - o Concern that a few members are not making payments on the payment plan
 - Allie Devine is tracking who is making payments
 - Discussion to continue at a later time

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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ADJOURNMENT

MEETING ADJOURNED	Motion to adjourn: R.Palagallo/J.Temple; carried unanimously
NEXT BOARD MEETING	Tuesday, January 9, 2024 at 7:00 pm PghCC