

# Pittsburgh Curling Club Board Meeting Minutes

3/12/2024

7:00

491 McCoy Road

<b>MEMBERS PRESENT</b>	Debbie Spang, Burt Cubbison, Erin McManus, Leonard Jarabeck Steve Buffington, Jacki Temple, Rich Palagallo, Sarah Fissella, Joe Walton Allie Devine, Dustin Devine, On Zoom
<b>MEMBERS ABSENT</b>	Sean Mizerski, Gerry Kyle,, Daphne Roberts
<b>OBSERVERS</b>	Zach Romitz, Trevor Mathey, Marie Rose
<b>CALLED TO ORDER</b>	7:00 PM

## APPROVAL OF PREVIOUS MINUTES

<b>DISCUSSION</b>		
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<b>CONCLUSIONS</b>		
Approval of Previous Month's Minutes: R Palagallo/J Temple; carried unanimously		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## MEMBER COMMENTS

<b>DISCUSSION</b>		
	• no comments	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## FINANCIAL

<b>DISCUSSION</b>
<ul style="list-style-type: none"> <li>• Financial Report was not available.             <ul style="list-style-type: none"> <li>○ Ended February 2024 with \$76,355.09 in the bank.                 <ul style="list-style-type: none"> <li>■ Solvency: 4.06 months if no additional income</li> <li>■ Income last month: \$20,434.37</li> <li>■ Paid liabilities last month: \$34,601.22</li> <li>■ March's anticipated liabilities: \$24,129.50</li> <li>■ Total long term liabilities owed: \$1,305,318</li> </ul> </li> </ul> </li> </ul>

Pittsburgh Curling Club Financial Reports		4.06 Months of Solvency if no additional income													
As of 02/29/2024															
Current Assets		Current Income		Current Liabilities				Current Liabilities for March							
End of Month Balance		Income Deposited		Paid Liabilities		PAID		Planned Liabilities		EXPENSE TYPE		NOTES		SCHEDULED NOTES	
Dollar Checking	0.00	PNC - Money Market Interest	0.37	Pair Networks	160.27	2/2/2024	AUTO	Website	Comcast	254.50	3/5/2024	AUTO			
Dollar Savings	5,166.67	Dollar - Savings Interest	4.94	Duquesne Light	3,267.71	2/6/2024	PAID	Utilities	Duquesne Light	2,888.66	3/6/2024	PAID			
PayPal	0.00	Donations	19.20	Comcast	254.50	2/5/2024	AUTO	Utilities	Columbia Gas	426.67	3/13/2024	AUTO			
PNC - Money Market	52,014.76	Group LTC	1,450.00	GNCC Legacy Loan	81.55	2/6/2024	PAID	Interest	West View Water	43.66	3/13/2024	AUTO			
PNC - Primary Checking	11,442.48	Drop-in Curling	125.00	GNCC Legacy Loan	1,266.10	2/6/2024	PAID	Loan	Intuit Qbooks	64.20	3/14/2024	AUTO			
PNC - Secondary Checking	7,731.18	Pizza League	120.72	CashStar	9,500.00	2/6/2024	PAID	Loan	Iron City Express	120.27	3/7/2024	AUTO			
<b>Total Cash/Checking/Savings</b>	<b>76,355.09</b>	Logo Shop	309.19	Columbia Gas	553.49	2/13/2024	AUTO	Utilities	PAMS	22.90	3/18/2024	AUTO			
<b>Other Current/Restricted Assets</b>	<b>12,200.1</b>	Sales Tax	27.09	West View Water	29.70	2/13/2024	AUTO	Utilities	PAMS	0.40	3/18/2024	AUTO			
122001 - Giant Eagle Gift Cards	-	Bonspiel - Drinks	2,298.00	Intuit Qbooks	63.60	2/15/2024	AUTO	Office Expense	Dollar Bank Loan	3,695.55	3/15/2024	Loan			
12100 - Prepaid Expense	15,708.76	Bonspiel - Bar Tips	463.00	Iron City Express	120.27	2/15/2024	AUTO	Utilities	Dollar Bank Interest	6,010.14	3/15/2024	Interest			
<b>Other Current/Restricted Assets</b>	<b>15,708.76</b>	Bonspiel - Meals	131.00	Duncan Insurance	5,097.03	2/18/2024	PAID	General Liability Insurance	Wm T Hutchinson Co PSP	204.46	3/23/2024	Interest			
<b>Total Current Assets</b>	<b>92,063.85</b>	Bonspiel - 50/50	95.00	Duncan Insurance	3.00	2/18/2024	PAID	Bank Fee	Wm T Hutchinson Co PSP	2503.29	3/23/2024	Loan			
		Bonspiel - Baskets	345.00	PAMS	37.11	2/18/2024	AUTO	Utilities	GNCC Legacy Loan	75.21	3/23/2024	Interest			
		Stripe - Credit Card	11,641.32	PAMS	0.40	2/18/2024	AUTO	Bank Fee	GNCC Legacy Loan	1,272.44	3/23/2024	Loan			
<b>Movement Between Accounts</b>		Stripe Fees	-407.68	Dollar Bank Loan	3,262.97	2/19/2024	PAID	Interest	John K Weinstein	3399.6	3/31/2024	Allegheny County Real Estate Tax			
Transfer from PNC - Secondary Checking to:		Logo Shop	1149	Sarah Fissella	6,442.72	2/19/2024	PAID	Interest	Allison Devine	444.68		Logo Shop			
PNC - Money Market	9,900.00	Donation	210.00	Sarah Fissella	669.09	2/26/2024	PAID	Bonspiel Bar, Food	Debbie Spang	158.54		Bonspiel food			
		Gift Certificate	150.00	Steve Buffington	2,444.06	2/26/2024	PAID	Bonspiel Bar, Scraper Blade	De Betty Elliott	31.1		Bonspiel food			
		Group LTC	6,340.00	GNCC Legacy Loan	78.39	2/26/2024	PAID	Interest	Sarah Fissella	635.47		Logo Shop			
		LTC	3,000.00	GNCC Legacy Loan	1,269.26	2/26/2024	PAID	Loan	William LaSota	200.00		Bonspiel Piper			
		Membership	200.00	<b>Total Paid/Current Liabilities</b>	<b>34,601.22</b>										
		League Fees	500.00												
		Bonspiel Entry Fees	500.00	<b>Long-term Liabilities</b>	<b>PRINCIPAL</b>	<b>CHANGE</b>						<b>Total Planned/Current Liabilities</b>	<b>24,129.50</b>		
		Square - Credit Card	3,404.54	GNCC Legacy Trust Loan	30,085.21	-2,535.36									
		Square Fees	-105.69	Dollar Bank Construction Loan	1,147,375.68	-3,282.97	6.5% Now								
		Logo Shop	1,003.00	Rose-Buffington Loan	111,500.00	250.00									
		Sales Tax	34.23	Hutchinson Loan	16,356.81	0.00									
		Pizza League	120.00	<b>Total Long-term Liabilities</b>	<b>\$1,305,318</b>										
		Curling	15.00												
		Bonspiel - Meals	10.00												
		Bonspiel - Baskets	45.00												
		Bonspiel - 50/50	120.00												
		Bonspiel - Silent Auction	330.00												
		Bonspiel - Drinks	1,833.00												
		<b>Total Income Deposited</b>	<b>20,434.37</b>												

- Small Financials - report from M.Rose
  - Deposited funds:
    - 1-12-24: \$19.20 – CyberGrants
    - 2-27-24: \$1,250 – CAP/Chartiers LTC (McManus)
  - Undeposited funds:
    - \$24.00 Cybergrants
    - \$25.00 Pittsburgh Foundation
  - Donately:
  - Feb 2024
    - Members: \$110 (recurring), \$37.44 in kind bonspiel
    - Non member: \$100.00 (recurring, previous member)
  - Mar 2024 (thru 3.11.24)
    - Members: \$110 (recurring), \$1,511 in kind bonspiel items
  - YTD: \$4,178 (includes cash, in kind)

### CONCLUSIONS

Approval to refund LogoShop expenses: J Temple/E McManus; carried unanimously  
 Approval for refunds for Dykes Bonspiel expenses: J Temple/R Palagallo; carried unanimously

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

### OLD BUSINESS

#### DISCUSSION

- a) Registration software – place holder - no new information
- b) SafeSport Certification – please do this!
  - Board members need to send a pdf to Debbie Spang
- c) Team Homan Autographed broom and Jersey – listed on “Givebutter”.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Board members are to complete SafeSport certification ASAP and send a pdf of the certification to Debbie Spang	All board members	ASAP

## EVENTS COMMITTEE (vacant)

DISCUSSION
<ul style="list-style-type: none"> <li>● a) <b>Appalachian Plateau Friendly – May 4th.</b> <ul style="list-style-type: none"> <li>○ Rail City, Nittany Valley, Morgantown, French Creek, Pittsburgh. 64 curlers max – two games per player. Targeting newer players.</li> <li>○ Will reach out to the 1st year Pittsburgh players.</li> <li>○ Pittsburgh players to bring food/pop.</li> <li>○ Out of Town suggested minimum donation of \$20.</li> </ul> </li>   <li>● b) <b>Proposed In-House</b> one-day curling prior to the Annual Meeting. May 18? <ul style="list-style-type: none"> <li>○ Additional warm room games. Pot-Luck dinner.</li> </ul> </li>   <li>● c) <b>Tropicurl –</b> <ul style="list-style-type: none"> <li>○ June 6 to 9. (40 registered &amp; 13 on the waitlist).</li> <li>○ Have received the special occasion liquor permit.)</li> <li>○ Have Award pins to “sell” to the PGH CC.</li> </ul> </li>   <li>● d) <b>2024/2025 Spiel Schedule.</b> <ul style="list-style-type: none"> <li>○ i. Three Rivers Over-Under Spiel. 32 teams Oct. 17 to 20. <ul style="list-style-type: none"> <li>▪ Registration to open</li> <li>▪ June 1 to capture Tropicurl crowd</li> </ul> </li>   <li>○ ii. Proposed Mixed Doubles Spiel (Dec 6 to 9). <ul style="list-style-type: none"> <li>▪ Reaching out to Harley and others about format.</li> <li>▪ Or – GNCC Club playdowns if this event is reinstated.</li> </ul> </li>   <li>○ iii. Ryan Fissella Party Spiel. <ul style="list-style-type: none"> <li>▪ 24 teams Jan 24 to 26, 2025.</li> <li>▪ Exploring award pins since this has become a “signature event” for us.</li> <li>▪ Registration to open Oct 1st</li> </ul> </li>   <li>○ iv. College Curling Event – Hosted by Penn State.</li> </ul> </li> </ul>

- 16 Teams Mar 28 to 30.
- \$4,000 ice rental and Penn State volunteers will do most of the bonspiel work.
- v. Wheelchair spiel.
  - April 11 to 13.
  - Planned as the GNCC WC Championships and hope to have nationwide participation.
- vi. Tropicurl 2025.
  - 40 teams June 5 - 8.
  - Registration to open Jan 4th

**CONCLUSIONS**

For the 2024/2025 Spiel Schedule  
 D. Devine will be making flyers.  
 M. Rose will notify GNCC.  
 B. Cubbison will update the Club calendar.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**COMMUNICATIONS COMMITTEE (Burt Cubbison)**

**DISCUSSION**

- Social media is going well.
- Let Burt know if you need something posted.

**CONCLUSIONS**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**FINANCE COMMITTEE (vacant)**

**DISCUSSION**

- a.) School District appeal
  - Taxes for Township and County are being paid at the lower tax value
  - Taxes for the school district will be paid at the lower rate unless there is a change in the assessment
  - Discussion about staying with the current valuation of \$733,400 or offering some intermediate value in an attempt to get the case resolved sooner.
  - Waiting for answers from Mr. Kelly.

- b.) Current Revenue Scorecard
  - not fully updated due to missing information
  - ~ 62 K from members dues, ~36 K from L2C's and group events, 64 K from bonspiels

**CONCLUSIONS**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**MEMBERSHIP COMMITTEE (Gerry Kyle)**

**DISCUSSION**

- L2C2 and L2C3 have a lot of people coming through
- Potential new members for Spring will not get free pizza league with an unlimited Spring membership
- Free pizza league is only for the full year unlimited members

**CONCLUSIONS**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**FACILITIES COMMITTEE (Steve Buffington)**

**DISCUSSION**

- a.) Long term
  - Ice Out - around June 12th **Mark your calendars!**
  - Ceiling plastic in the lady's locker room.
  - North side rain gutters

**CONCLUSIONS**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**NEW BUSINESS**

**DISCUSSION**

- **Annual Meeting**
  - a.) Suggested date - May 18th
    - Before TropiCurl, we will still have the ice in and could do a one-day in-house event for the members.
    - Maybe some events in the warm room

- Awards

b.) Required financial report

c.) State of the curling club presentation

d.) Election of Board and Officers

- Out-going Board members: Erin McManus, Sean Mizerski, Leonard Jarabeck, Debbie Spang
- And a 1-year person to fill Ryan Fissella's position.
  
- Ad-Hoc nominating Committee: Burt Cubbison, Gerry Kyle, Joe Walton

<b>CONCLUSIONS</b>	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

### ADJOURNMENT

<b>MEETING ADJOURNED</b>	Motion to adjourn: J Temple /R Palagallo; carried unanimously
<b>NEXT BOARD MEETING</b>	Tuesday, April 9th, 2024 at 7:00 pm PghCC